

EXPRESSION OF INTEREST
FOR
EMPANELMENT OF SKILL TRAINING PROVIDERS FOR
EMPLOYMENT THOROUGH SKILL TRAINING AND PLACEMENT
UNDER DAY - NULM (2016-17)

NO.-: 1228 /SUDA

DATE: 04.07.2016



STATE URBAN DEVELOPMENT AGENCY
(SUDA)
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EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

1. Expression of Interest:

1.1. Data Sheet:

S.No.	Milestone	Details
1	Date of Issue of EOI	04.07.2016
2	EOI Documentation Charges / Processing Fee	Rs. 2000/- (two thousand only) in INR, per ULB in shape of non-refundable Bank Draft in favour of "Additional Director, SUDA drawn in any nationalised Bank payable at Bhubaneswar, Odisha.
3	Earnest Money deposit (EMD)	Rs. 20,000/- (Twenty thousand only) in INR, per ULB in shape of refundable Bank Draft in favour of "Additional Director, SUDA drawn in any nationalised Bank payable at Bhubaneswar, Odisha.
4	Name of the Client / Authority	Mission Director · NULM, State Urban Development Agency (SUDA), Housing and Urban Development Department, Govt of Odisha.
5	Eligibility Criteria (based on Financial Turnover, Experience in Training and Placement)	<p>Category A: Sub Category A1 : NSDC or MoRD partners with Training infrastructure (owned/leased/rented) in the state of Odisha. It must be a dedicated Training Centre of its own. Sub Category A2 : NSDC or MoRD Partners who propose to set up Training Infrastructure (within 1- months of signing MOU with SUDA) in the state of Odisha as a dedicated Training Centre of its own.</p> <p>Category B: Govt. Institutes / organisations with modalities under DAY-NULM relating to mobilisation, Training, Certification, Bank-Linkage, Mandatory Placement , setting up of self-employment & tracking of the successful candidates.</p> <p>Category C: Training Organisations (other than NSDC or MoRD partners) / Technical Institutions registered under government norms, having their own training infrastructure / units and having own manpower. Such training organisation should have Training Infrastructure in the state of Odisha. The Training organisation should have a minimum turn-over of over Rs.3-crores or more during the last three financial years. The combined annual turnover of any last three financial year between 2012-13 and 2015-16 should be more than Rs.3 crores in skill training only. The experience of minimum training to 500 students & placement to 300 trained candidates under skill training during last 3 years will be submitted. Tie-up with at least 10-companies with sufficient proof will be submitted.</p>
6	Validity of the Proposal	The proposal shall be valid for a period of 30 days from the date of submission of bid /proposal.

N:B invitations to response of the EOI are open till targets are achieved.

EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

1.2. Project Background:

The National Skill Development Policy, 2015 points to a requirement of 109.73 million additional skilled human resources across 24 key sectors by 2022. The Employment through Skill Training and Placement (EST&P) component under DAY - NULM is designed to provide skills to the **unskilled & semi - skilled urban poor**. The programme will provide for skill training for the urban poor to enable them setting up of self employment ventures and for salaried jobs in the private sector. The EST & P programme intends to fill the gap between the demand raised by current market and supply of skilled persons by providing skill training programmes as per demand.

1.3. Objective of assignment:

The objective of EoI is to engage qualified and experienced agencies that can play a critical role in achieving the mandate of Employment through Skills Training and Placement (EST&P) programme, a brief of which is given as under:

- Providing an asset to the Urban Poor in the form of skills for sustainable livelihood.
- Increasing the income of the Urban Poor through structured, market oriented, certified courses that can provide salaried employment or self employment opportunities that will lead to better living standards and alleviation of urban poverty on a sustainable basis.
- Ensuring inclusive growth with increased contribution of skilled Urban Poor to the National Economy.

1.4. INSTRUCTIONS TO BIDDERS :

State Urban Development Agency (SUDA), as a State Urban Livelihoods Mission (SULM) has taken various initiatives under Deendayal Antyodaya Yojna - National Urban Livelihood Mission to facilitate efficient delivery of market led training programs and skilling of youth, thereby making them employable in the process. In addition, SUDA has also taken the initiative to support skilled youth for taking up Self Employment Programmes. Towards this, Skill Training Providers with necessary experience in the field of administration of need based demand driven training and also with a good track record of placement in the last few years, are being invited to be engaged by SUDA for imparting Employment through Skill Training and Placement in different sectors as per MES courses.

Expression of interest is invited from eligible and experienced training providers for imparting training to the Urban poor under "Employment through Skill Training and Placement" (EST&P) of DAY - NULM.

EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

a. Scope of Engagement:

Skill Development under EST & P is defined as any domain specific demand led Skill training activity leading to employment or any outcome oriented activity that enables a participant to acquire a skill, duly assessed and certified by an DGT/NCVT approved Independent third party agency and which enables him/her to get wage/self employment leading to increased earnings and / or improving working conditions such as getting formal certification for hitherto informal skills and/or moving from informal to formal sector jobs or pursue higher education/training. The eligible Training providers shall be engaged by State Urban Development Agency to carry out **mobilization, counselling, screening, training, placement and tracking of unemployed urban youth** from the areas/neighbouring areas under the jurisdiction of concerned **Urban Local Body**.

Under Skill Development Programme, three types of training can be provided:

- a. Training of Fresh Entrants to the Job Market.
- b. Reskilling or skill up-gradation of persons already engaged in an occupation.
- c. Formal recognition and certification of persons who have acquired skills through informal, non formal or experiential training in any vocational trade or craft after imparting bridge course, if necessary.

b. Area of operation :

110-ULBs listed below will be included in the EST & P programme.

LIST OF DITRICT-WISE ULBs			
Sl No	Dist. Name	Sl. No.	ULB Name
1	2	3	4
1	Angul	1	Talcher (M)
		2	Angul (M)
		3	Athamallik(N)
2	Balangir	4	Balangir(M)
		5	Tusura(N)
		6	Titilagarh(M)
		7	Kantabanjhi(N)
		8	Patnagarh(N)
3	Balasore	9	Balasore(M)
		10	Jaleswar(M)
		11	Soro(M)
		12	Nilagiri(N)

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4	Baragarh	13	Baragarh(M)
		14	Padampur(N)
		15	Attabira(N)
		16	Barpalli(N)
5	Bhadrak	17	Bhadrak(M)
		18	Basudevpur(M)
6	Boudh	19	Boudhgarh(N)
7	Cuttack	20	Cuttack (MC)
		21	Choudwar(M)
		22	Banki(N)
		23	Athagarh(N)
8	Deogarh	24	Deogarh(M)
9	Dhenkanal	25	Dhankanal(M)
		26	Bhuban(N)
		27	Kamakhyanager(N)
		28	Hindol(N)
10	Gajapati	29	Paralakhemundi(M)
		30	Kasinagar(N)
11	Ganjam	31	Berahampur(MC)
		32	Ganjam (N)
		33	Chatrapur(N)
		34	Bhanjanagar(N)
		35	Kavisuryanager(N)
		36	Soroda(N)
		37	Aska(N)
		38	Hinjilicut(N)
		39	Rambha(N)
		40	Gopalpur(N)
		41	Buguda(N)
		42	Polsora(N)
		43	Kodala(N)
		44	Digapahandi(N)
		45	Chikiti(N)
		46	Purusottampur(N)
		47	Khallikot(N)
		48	Belaguntha(N)
12	Jagatsinghpur	49	Jagatsinghpur(M)
		50	Paradeep(M)
13	Jajpur	51	Jajpur(M)
		52	Vyasanagar(M)
14	Jharsuguda	53	Jharsuguda(M)

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		54	Brajarajnar(M)
		55	Belpahar(M)
15	Kalahandi	56	Bhawanipatna(M)
		57	Dharamgarh(N)
		58	Kesinga(N)
		59	Junagarh(N)
16	Kendrapara	60	Kendrapara(M)
		61	Pattamundai(M)
17	Keonjhar	62	Keonjhorgarh(M)
		63	Barbil(M)
		64	Joda(M)
		65	Anandapur(M)
		66	Champua(N)
18	Khurda	67	Khurda(M)
		68	Bhubaneswar(MC)
		69	Jatni(M)
		70	Banpur(N)
		71	Balugaon(N)
19	Koraput	72	Jaypore(M)
		73	Koraput(M)
		74	Sunabedha(M)
		75	Kotpad(N)
20	Malkangiri	76	Malkangiri(M)
		77	Balimela(N)
21	Mayurbhanj	78	Baripada(M)
		79	Rairangpur(M)
		80	Udala(N)
		81	Karanjia(N)
22	Nayagarh	82	Khandapara(N)
		83	Daspalla(N)
		84	Ranpur(N)
		85	Nayagarh(N)
23	Nowrangpur	86	Nowrangpur(M)
		87	Umerkote(M)
24	Nuapara	88	Khariar(N)
		89	Khariar Road(N)
		90	Nuapda(N)
25	Phulbani	91	Phulbani(M)
		92	G. Udayagiri(N)
		93	Baliguda(N)
26	Puri	94	Puri(M)

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		95	Pipili(N)
		96	Nimapara(N)
		97	Konark(N)
27	Raygada	98	Raygada(M)
		99	Gunupur(N)
		100	Gudari(N)
28	Sambalpur	101	Sambalpur(M)
		102	Kuchinda(N)
		103	Redhakhol(N)
29	Subarnapur	104	Sonepur(M)
		105	Tarva(N)
		106	Binika(N)
30	Sundargarh	107	Sundargarh(M)
		108	Rajgangpur(M)
		109	Biramitrapur(M)
		110	Rourkela(M)

c. Target group :

- a. Must be urban poor
- b. Must not undergone skill training during last three years. The candidates can however be provided advanced training on the skills acquired in any previous training.
- c. Percentage of SC & ST candidates proportionately in the town population.
- d. Minimum 30% women, 15% minority & 3% differently-abled candidates.

1.5. Obligations of Training provider:

- a. **The training provider is expected to achieve the following outcomes during training:**
- b. Distribution of town on the basis of infrastructure availability, selection of trade/course on the basis of expertise & previous achievement, distribution of target on the basis of eligibility and capacity of the STPs, will be the sole responsibility of SUDA. After the signing of the MoA the STP should start the mobilisation of the candidates in the allotted town within 15 working days.
- c. The target will be allotted to the STPs as per their capacity & evaluation.
- d. The STP should ensure the commencement of trainings for the entire allotted targets within three months after signing of MoA. However STP has to start the first batch of training within 30 days of signing of MoA. Further target will be allotted to the STPs only after commencement of training of the first lot & uploading detail database in the GOI-NULM web-portal subject to availability of target at SUDA.

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1.6. Inputs expected from Training Providers :

- Mobilisation of students for training, assessment & employment under DAY-NULM.
- The overall training Infrastructure specially the training aids and equipment available should be as per industry standards/ benchmarks.
- Trainers with suitable qualification and experience as per MES norm should be hired.
- The student and trainer enrolment should be linked to Aadhar. However no candidate should be denied admission for want of Aadhar. It should be ensured that such candidates (without Aadhar) are enrolled in Aadhar by the Training Provider during the training period.
- The trainees must be given training materials in regional language.
- Assessment being video recorded, if required.
- Employment achievement 70% (50% wage employment & 20% self-employment)

1.7. Training Curriculum:

- All Skill Development courses offered under the EST & P must confirm to the Modular Employable Skills (MES) (<http://www.sdi.gov.in>). All training providers under EST&P would need to comply with this requirement of MES, failure to do which would lead to their de-listing by the empanelling authority.
- *All training providers would have to organise their courses/programmes in accordance with the implementation schedule given in the MES curriculum dtd. 09.06.2016 with 30 hours soft skill training.* }

1.8. Course Duration :

The duration of various types of Skill Development Training shall be as follows:

- Training for Fresh entrants will be minimum 200 hours (including practical and /or on the job training).
- In case of reskilling or skill up-gradation of persons already engaged in an occupation, trainings will be of a minimum duration of 16 hours including practical and /or on the job training.
- Formal Recognition through certification of person who has acquired Skill through informal, non formal or experiential training in any vocational trade or craft will be done, after imparting bridge courses, if required, trainings will be of a minimum duration of 16 hours.

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1.9. Eligibility Criteria:

For the purpose of selection of agencies/Training providers, the following will be the minimum eligibility criteria:

The applicant must be a company / Partnership / Proprietorship / Public / Society / Trust registered on or before 01.04.2013.

Category A:

Sub Category A1: NSDC or MoRD Partners with Training infrastructure (owned / leased / rented) in the State of Odisha which must be a dedicated training centre of its own with qualified trainers & placement team.

Sub Category A2: NSDC or MoRD Partners who propose to set up Training Infrastructure (within 1 months of signing MoA with SUDA) in the State of Odisha with qualified trainers & placement team and should have operations in at least 2 states.

Category B:

Govt. Institutes/ Organisations with modalities under DAY-NULM relating to mobilisation, Training, Certification, Bank-Linkage, Mandatory Placement, setting up of self-employment & tracking of the successful candidates for 12 months.

Category C:

Training Organizations other than NSDC or MoRD partners/Industries / Technical Institution established under government norms, having their own Training Infrastructure/Units and having own manpower requirement - Such training organizations should have Training Infrastructure in the state of Odisha. The Training Organization should have a minimum Turnover of 3 crores or more during last any 3 years from 2012-2016. Achievement on training & placement during last 3 years only may be furnished. The same certificate should be authenticated by competent authority.

Professionals :

- Trainers will be hired by STPs in accordance with the qualification and experience as prescribed in the MES guidelines.

Past Experience, assignments & industries tie-up :

- STP should have experience of providing training to at least 500 youths and placed at least 300 youths out of them during the last 3 years.
- STP should have experience of execution of minimum 3 similar assignments
- STP should have at least 15 years of experience in placement linkages and assignments (cumulative experience of team will be considered)
- STP should have at least 10 industry tie ups for the purpose of placement during last three years.

Non Negotiable Terms:

- ❖ *The Agencies should not have been blacklisted from the Govt. /Govt. Bodies/Corporate Houses*
- ❖ *SUDA reserves the right to select or reject all categories or any specific category and the decisions in the matter*

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shall be final and binding for all.

- ❖ All the STPs will have to implement MES course modules as per the MES guidelines of June, 2016 and payment will be made as per MES norms.

1.10. ASSESSMENT & CERTIFICATION :

1.10.1 Certification:

- a. Each successful candidate undertaking training under EST&P component of DAY - NULM should be awarded a certificate issued by NCVT/RDAT approved independent third party agencies on the basis of assessment done by approved empanelled certifying agencies of DGET /RDAT.
- b. National Council for Vocational Training (NCVT), State Council for Vocational Training (SCVT) and Sector Skill Councils set by NSDC are notified as non statutory certification agencies under MES.

1.10.2 Assessment and Certification process:

- a) To ensure independent and unbiased assessment and certification of trained candidates, costs for certification and assessment shall be payable to an MES/RDAT/DGT approved independent Third Party agency for conducting assessments and certifications. Cost of assessment will be INR 800/- per candidate as per DGT norm.
- b) The STP should upload the student photo matrix directly on the RDAT portal within stipulated period for assessment.
- c) Certification and assessment shall be carried out by Directorate General Training (DGT) registered assessing bodies to be allotted by RDAT, Hyderabad.
- d) Trainees qualifying the assessment test shall be awarded certificates by the NCVT under Modular Employable Skills.
- e) The training agency shall facilitate the required formalities like filling of the required forms and attaching the supporting documents of the trainees in order to enable them to appear the assessment test in time.

1.11 Placement Criteria

- a. All the Skill training Providers are required to upload entire training details including beneficiaries detail, marking online attendance, detail of placed candidates, salary slips, employers detail and other training information on the DAY NULM MIS portal.
- b. It is essential to place 70% of the trained candidates under wage and self-employment out of which 50% should be under wage and 20% under self-employment.
- c. For consideration of a placed candidate his remuneration should not be below the minimum wages as prescribed by the state excluding statutory deductions like EPF and ESI. In case of placement outside the home state the remuneration should 10% higher than the minimum wages applied in the state of placement. For placement of outside country a minimum salary should not less than Rs. 25000/- per month. Along with this STP is responsible for arrangement of VISA, Passport, safety and security for at least a minimum period of 6 months for the trainees placed.
- d. Trainees have to be placed in employment within 90 days of the completion of training.

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- e. It must be ensured that the sector of placement is in sync with training provided to the trainee. For instance a beneficiary undertaken training in the Computer Hardware Assistant course shall be placed in the domain related to its job.
- f. The skill training partner shall mandatorily open Bank Account of the placed candidate at a location close to the area or location of placement. The STP shall intimate the Bank Account detail of the trainee to the first party for the needful.
- g. For post placement tracking STPs shall essentially track once every month of all the candidates placed. The training provider shall upload the copy of salary slip of the placed candidate duly counter signed both by the employer and the candidate himself. Along with salary slip the training provider shall also provide copies of the first and subsequent pages of the updated passbook of the placed candidate in which the salary has been credited.
- h. Upon submission of placement details of the placed candidates by the training provider, SUDA shall conduct required placement verification to establish genuineness of such placement.
- i. (i) In case of self-employment, candidates should have been employed gainfully in livelihood enhancement occupations which are evidenced in terms of trade license or setting up of an enterprise or becoming a member of a producer group or proof of additional earning (bank Statement) or securing a relevant enterprise development loan or any other suitable and verifiable document as prescribed by SUDA.
 (ii) In case of re-skilling or skill up-gradation of persons already engaged in an occupation, at least 70% of such persons shall have an increase of at least 3 % in remuneration within 14 months of completion of the skill development training.
 (iii) Formal recognition and certification of persons who have acquired skills, through informal, non-formal or experiential training in any vocational trade or craft (after imparting bridge courses, if necessary) should provide an appropriate increase in wages in the skill category of the candidate for immediate and subsequent production cycle in case of wage employment or meet the conditions (k (i)) as above in case of self-employment to be treated as the outcome of this effort.
- j. **Any form of subletting or franchisee mode of training shall not be permitted and will be treated as violation of agreement.**

1.12 TRAINING FEES:

The training fee shall be made as per MES notification dtd. 09.06.2016 in the table below:

Base Cost for FY-2016-17	
Category -A	Rs 32.50 per hour per trainee
Category - B	Rs 27.50 per hour per trainee

- a) MES course module will be followed in the EST & P for the FY 2016-17 and payment will be made as per MES norms notified in the month of June ' 2016.
- b) Tools and equipment for the trade should be available as prescribed under MES guideline.

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- c) Soft Skill training of 30 hours will be imparted along with the technical training.
- d) The trainees should have a minimum attendance of 80% to be considered for successful completion of training and eligible for appearing in assessment.
- e) The hourly rate of training shall be inclusive of cost component such as:
 - ▶ Mobilisation of candidates
 - ▶ Post placement tracking/monitoring
 - ▶ Curriculum
 - ▶ Placement expenses
 - ▶ Trainers training
 - ▶ Equipment
 - ▶ Amortization of infrastructure costs/utilities
 - ▶ Teaching Aid
 - ▶ Raw material
 - ▶ Salary of trainers

1.13 Boarding and Lodging Costs :

- a. Training Programmes anywhere in the state where women trainees have to travel more than 80 kms from their homes to reach the nearest training centre, the Boarding and Lodging arrangement will be made available to the trainee by the training provider. The same boarding and lodging amount will be reimbursed to the training partners by SUDA on submitting proofs of actual expenditure subject to maximum per trainee per day costs .
- b. The Boarding and Lodging costs can be reimbursed as per actual subject to maximum per trainee per day cost as mentioned below.
 - ▶ Cuttack and Bhubaneswar-Rs 250 per head per day
 - ▶ Rest all DAY-NULM town Rs 200 per head per day

1.14 Conveyance cost for women & Persons with Disabilities :

Upon successful completion of *non-residential* skill training programmes & after certification, all women candidates as well as PwDs will be reimbursed the cost incurred in travelling to & from the training centre at the following rates :

Training centre within district of domicile	Rs.1000/- per month
Training centre outside the district of domicile	Rs.1500/- per month

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1.15 Payment Terms:

i) The payment terms of STPs will be as per the table provided below:

Instalment & % of cost	Output Parameter
1 st instalment: 30 %	Commencement of Training Batch
2 nd instalment : 30 %	Utilisation of 70% of first instalment and at least 70% of candidates continuing
3 rd Instalment : 20 %	On completion of training and certification of successful candidates
4 th Instalment : 20 %	Based on outcomes as described in 2A as per details given below

ii) A separate bank account for skill training purpose is to be operated by the STP.

iii) The 20 % of training cost (4th Instalment) which is linked to outcome would be released to the training Provider as follows:

a) Training Provider shall be eligible for 100 % payment if outcome achievement is 70% and above as per clause 1.10.

b) Training Provider will be paid on pro-rata basis if outcome achievement is less than 70% .

c) In case the achievement is less than 50%, the Training Provider will be asked to discontinue the training in that particular trade/centre.

d) In the case of such disengagements, the SULM concerned would take a prompt decision after careful consideration of all related factors with respect to performance, whether to disengage such Training Provider from all the trades/centres under NULM. Any disengagement of the training provider would be informed to the Ministry of Housing and Urban Poverty Alleviation and all other concerned Ministries/Departments.

e) The training provider would get an opportunity to re apply for empanelment for the training after a gap of at least one year from the date of such order by the concerned SULM.

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1.16. Post Placement Support to the Placed Candidates:

In order to enable the newly skilled persons to settle into their new jobs/vocations, post placement support would be provided directly to the candidates at the rate of Rs 1500/- per month for the following duration:

PPS @ Rs 1500 per month per person	Men	Women
Placement within district of domicile	1 month	2 months
Placement outside the district of domicile	2 months	3 months

1.17. Additional incentives to Training Providers:

In order to encourage the Training Providers who exceed the prescribed outcomes , the following additional incentives would be applicable :

1. For every candidate where outcome achievement of above is 70 % to 85 %, the Training Provider should be paid an amount of Rs 3000/- per candidate.
2. For every candidate where outcome is achievement is more than 85 %, the training provider should be paid an additional amount of Rs 5000/- per candidate.

1.18. Selection of Sectors and Modules:

Eligible Agencies willing to be a partner with State Urban Development Agency (SUDA) with the above terms and conditions are requested to indicate their interest and capability in providing the services.

1.19. Post Training Tracking :

- ▶ The details of candidates of a batch have to be uploaded into the MIS to successful tracking of placed candidates.
- ▶ All trainees (applicable for candidates placed both in wage employment and self employment) are to be tracked (once every month) for a period of 12 months in case of fresh entrants and 14 months in case of reskilling and upskilling candidates from the date of completion/certification of training with respect to their career progression , retention and other parameters. Persons who are certified for acquired skills through informal, non-formal or experiential learning will also be tracked.

The parameters to be tracked during this period are:

- ▶ Placement should be within 3 months of completion of training.

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- ▶ Once placed, remuneration/incremental remuneration per month.
- ▶ Whether continues to work in the same or higher job role will till the end of the tracking period (whether with same or different employer)
- ▶ If there are periods of unemployment between different jobs, duration of such gaps and reason for leaving earlier job without having a job in hand.

1.20. EARNEST MONEY DEPOSIT (EMD):

The Bidders shall submit EMD of Rs 20,000/- per ULBs in shape of Bank Draft in favour of "Additional Director, SUDA" payable at Bhubaneswar, **along with the proposal**. The EMD may be refunded without interest after performance evaluation of STPs.

1.21. DOCUMENTATION CHARGES:

The Bidders shall submit Documentation Charges of Rs 2000/- for each ULB (non refundable) in shape of Bank Draft in favour of " Additional Director , SUDA " payable at Bhubaneswar **along with the proposal**.

1.22. Memorandum of Understanding:

State Urban Development Agency (SUDA) would enter into a Memorandum of Understanding (MOU) with the Empanelled Training Organisations. The Skill Training Partners would need to provide the training and placement services in accordance with the standards, norms, terms and conditions stipulated in the MOU.

1.23 General:

The EOI document can be downloaded from the Govt. of Odisha portal: <http://www.Odisha.gov.in> & SUDA www.sudaodisha.org under all Tender section.

Short listing will be done strictly based on the information provided in the tabular format as against the minimum eligibility criteria. The agency has to provide supporting documents for credentials claimed in the tabular format.

The EOI need to be addressed to the **Mission Director-NULM, State Urban Development Agency(Housing and Urban Development Dept.) Vivekananda Marg , Bhubaneswar-14 & submitted at the above address after publication of the EoI in the newspaper on any working day before 4 P.M.** in a sealed envelope. The envelope should bear the Category for which the proposal is being submitted.

State Urban Development Agency (SUDA) reserves the right without any obligation or liability to accept or reject any or all the proposals received in response to the EOI at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.

EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

DOCUMENTS TO BE SUBMITTED BY THE BIDDERS WITH PROPOSAL :

1.24 Requisite Documents to be submitted along with the Proposal:

The interested bidders have to furnish the attested copies of requisite documents and other statutory instruments along with their technical proposal:

- The covering letter on bidder's letterhead requesting to participate in the selection process
- Cost towards Documentation charges and Earnest Money Deposit (EMD) as applicable in shape of BD
- Copy of Certificate of Registration & bye-law of the organisation
- Copy of PAN card
- Copy of Service Tax Registration Certificate
- Company Profile as per the prescribed format
- Documentary evidence regarding engagement letter or letters from the clients served in similar assignments (for a minimum of 3 assignments completed in the last 3 years)
- Documentary evidence/ copy of completion certificate regarding 500 candidates trained & 300 candidates placed during last 3-years.
- Documentary evidence regarding tie-up with at least 10-Companies.
- Copies of the Annual audited financial statement for the last three years certified by the Chartered Accountant.
- Authorization Letter in favour of the person signing the proposal documents on behalf of the bidder. All the pages of the proposals should be duly signed and sealed by the authorized person on behalf of the bidder.

Failure to submit any one of the documents as mentioned above list along with the technical proposal, leads to out rightly rejection of the proposal.

Eol for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

BID FORMATS –
FORMAT- I: DETAILS OF THE BIDDER
(Page 1 of bid)

Name and Details of the Bidder and Authorized Representative:	
Name of Organization / Institution	
Category of Organization (As per Clause 1.6 – Eligibility Criteria)	A1 / A2 / B / C
Regd./ Head Office Address:	
Phones	
Fax	
Mobile	
Email	
Website	
Addresses of Branch Offices (If any ?) in Odisha:	
Phone	
Fax	
Mobile Nos. Email IDs	
Dates of Establishment	
Name of Authorized Representative	
Designation	
Mobile	
Email	
Whether blacklisted by any Government /Government Bodies	

Signature:
(Company Seal)
Name:
Designation:
(Authorized/Representative and Signatory)

EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

FORMAT – II: LEGAL CONSTITUTION & NUMBER OF YEARS OF EXISTENCE –

(Table on Page 2 of bid + pages for supporting)

Parameter	Information	Supporting Documents	Page No.
Company Name and Existence		Certificate of Incorporation/Registration (refer Table below for appropriate documentation)	
Type of Organisation	Private Limited Company / Public Limited Company /Partnership Firm/ Proprietorship Firm/ Society / Trust/Association/ Industry		
Name of Registration Authority			
Registration No.			
Date of Registration			
Place of Registration			
Registration Certificate		Certified copy to be submitted	
Service Tax Registration	Registration No.	Certified copy to be submitted	
TIN	TIN No.	Certified copy to be submitted	
PAN	PAN No.	Certified copy to be submitted	

Pages outlining supporting documents should be numbered and the page numbers should be clearly mentioned for all supporting documents in the above table, failing which the application is liable to be rejected.

Eol for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

FORMAT - III: ELIGIBILITY CRITERIA:

(Table on Page 3 of bid + pages for supporting)

Applicable for Category A (A1, A2) & B: NSDC or MoRD Partner Training Organizations and Government established institutes

Criteria	Details	Supporting Documents	Page No.
Type of Organisation		Certificate of Incorporation	
Training Partner of NSDC/ MoRD	NSDC or MoRD or both	Loan agreement from NSDC OR Latest work Order from MoRD	
State/ Central government agencies undertaking skill development training programs.		Documentary proof such as Certificate of Incorporation, MoA/AoA, registration certificate etc. depending on the type of organisation.	

Applicable for Category A1 & B only:

S.No.	Detailed Address of Premise & contact details of the concerned person	Owned / Leased / Rented	Type of documentary proof submitted	Page No.

Note:

1. *Address of Franchise / Sub-let centres shall not be considered.*
2. *SUDA reserves the right to conduct visits to such premise for verification prior to empanelment.*

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EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

Applicable for Category A2 only :

1. The Training Organisation has operations in at least 2 States.

S.No.	State	Project	Date of Sanction	Type of documentary proof submitted	Page No.

Note:

Work Order & Completion Certificate issued by the State / Central Government for implementation of Skill Development Programme must be submitted as proofs. Such document should not be older than 4 years and shall be in the name of the applicant only and not its parent or subsidiary organisation.

2. Plan of setting up training infrastructure (own / leased / rented) which shall be used for training purpose under SUDA.

S.No.	District	Address	Name and contact details of the Owner	Space specifications

Note:

1. If such plan of setting up infrastructure is not completed within 1 months of signing of MoU, SUDA reserves the right to terminate the MoU without any further notice.
2. SUDA reserves the right to conduct visits to such premise for verification prior to empanelment

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EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

Format -IV

Applicable for Category C: Training Organizations other than NSDC / MoRD Partners & Govt. Institutes

Criteria	Details	Supporting Documents	Page No.
Type of Organisation		Certificate of Incorporation	
Financial Standing from conducting training programs)	FY 2012-2013		
	FY 2013 -2014	IT Returns and Audited Financial Statements for FY 2012-13, FY 2013 - 14 and FY 2014-15. <i>Provisional Financial Statements for the FY 2015-16 may be submitted in case of absence of Audited Financial Statements for the FY 2015-16.</i> A CA certificate stating the Total Turnover of conducting skill training programs must be provided.	
	FY 2014 -2015		
	FY 2015-2016		
	Avg. Turnover (Rs. in Lakh)–		
(Avg. of FYs 2012-13, 2013 – 14, 2014-15 and 2015-16)			
Number of candidates trained	FY 2012-13		
	FY 2013-14		
	FY2014-15:		
	FY2015-16:		
	Total: (Sum of FYs 2012-13, 2013 – 14, 2014-15 and 2015-16)		
Number of candidates placed	FY 2012 – 13		
	FY 2013-14		
	FY2014-15:		
	FY2015-16:		
	Total: (Sum of either FYs 2012-13, 2013-14, 2014-15 and 2015 - 16)		
Local infrastructure in Odisha (mandatory)	Local Address	Registered land deed/ rental deed	

EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

FORMAT-V :For category A2

The Training Organisation has operations in at least 2 States (Odisha being one of the two).

S.No.	Name of the States	Project	Date of Sanction	Type of documentary proof submitted	Page No.

Note:

Sanction Letters issued by the State / Central Government / Corporate Houses for implementation of Skill Development Programme must be submitted as proofs. Such document should not be older than 4 years and shall be in the name of the applicant/ organisation only and not its parent or subsidiary / company organisation.

FORMAT VI: CA Certificate for category C

This is to certify that the below details for the _____ (Organization Name):

S.No.	Financial Year	Turnover/Receipts (in Rs. Lakhs)	
		Total	From conducting Training Programs
1	2012-13		
2	2013-14		
3	2014-15		
4	2015-16		

Net worth as on 31.03.2016 (in Rs. Lakhs):

(Signature & Seal)

Certified by CA

Eol for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

FORMAT-VII

Eligibility Criteria for each of the categories are listed below:

S.No.	Category	Eligibility criteria
1	A1 & B	<p>Automatic Empanelment if:</p> <ol style="list-style-type: none"> i. NSDC or MoRD Partner And Govt. Institutes ii. The Training Organisation provides documentary evidence of presence of owned / leased / rented training infrastructure in the State of Odisha which is to be used for training purpose under the SUDA. However the existing institute is to be verified by the competent authority.
2	A2	<p>Automatic Empanelment if:</p> <ol style="list-style-type: none"> i. NSDC or MoRD Partner, ii. The Training Organisation has operations in at least 2 States. <i>Work Order & Completion Certificate issued by the State / Central Government for implementation of Skill Development Programme must be submitted as proofs. Such document should not be older than 3-years and shall be in the name of the applicant only and not its parent or subsidiary organisation.</i> And iii. The Training organisation shall submit plan of setting up training infrastructure (own / leased / rented) which shall be used for training purpose under SUDA. However the institute is to be verified by competent authority. <i>If such plan of setting up infrastructure is not completed within 1- months of signing of MoU, the SUDA reserves the right to terminate the MoU without any notice.</i>
2	C	<ol style="list-style-type: none"> i. The applicant must be a Company/partnership/proprietorship/ public / society/trust registered on or before 01.04.2013. ii. <u>Financial Capability</u> <ul style="list-style-type: none"> - Should have annual turnover/receipts of INR 3 Crore in conducting skill training programs during the last any three Financial years (FY 2012-13, FY 2013 – 14 , FY2014-15 and FY2015-16) <p><i>Note: IT Returns document and Audited P&L/Income Statements three years out of FY 2012-13, FY 2013 – 14 , FY 2014-15 and FY 2015-16 needs</i></p>

 EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

		<p>to be submitted along with a CA Certificate stating the total turnover from conducting training programs for the three stated Financial Years. Provisional Financial Statements for the FY2015-16 may be submitted in case of absence of Audited Financial Statements for the FY 2015-16.</p> <p><u>Note:</u> Provisional Balance Sheet for the FY 2015-16 may be submitted in case of absence of Audited Financial Statements for the FY 2015-16 The same has to be mentioned in the CA Certificate provided as per Format VI. The experience of minimum training to 500 students & placement to 300 trained candidates under skill training during last 3 years will be submitted. Tie-up with at least 10-companies with sufficient proof will be submitted. Preference will be given to the STPs having more placement experience during last 3 years.</p>
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Note : The applicants under category- A & B will directly be empanelled but their training centre infrastructure & professionals will be verified by the client before starting of training programme.

Eol for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

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FORMAT - VIII

Evaluation Criteria

Sl No	Key Areas	Particulars	Data	Marks	Remarks	Evaluation Criteria	Minimum qualifying marks
		FINANCIAL TURN OVER	Maximum Marks				
		Year 2012-13					
		Year 2013-14					
		Year 2014-15					
		Year 2015- 16					
1	Financial Capacity		15			5 Marks minimum 3 Crs, Additional 1 Mark for each 20 Lakhs only (Skill training & infrastructure related expenses will be considered)	6
2	No. Of Youths Trained	Total No. of People Trained during last 3 years.	15			5 Marks minimum 500, Additional 1 Mark for each 200	6
		2012 - 13					
		2013 -14					
		2014 - 15					
		2015 - 16					

EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

SI No	Key Areas	Particulars	Data	Marks	Remarks	Evaluation Criteria	Minimum qualifying marks
3	Technical Capacity	No. of Trainers	10			4 Marks minimum 10 trainers, Additional 2 Mark for each 10	4
4	Work Experience	Experience of handling assignments (Please mention detail of the project - target, achievement, period, cost, completion status)	20			Only Skill Assignment will be considered. Each assignment = 2	6
		Placement of Candidates – (2013 – 2016)	15			5 Marks minimum 300 Placements, Additional 1 Mark for each 100 (certificate from client with Tel.No. and mail id of client is to be mentioned)	5
5	Placement Experience	2013 – 14 (as against no of candidates trained)					
		2014 - 15 (as against no of candidates trained)					
		2015 - 16 (as against no of candidates trained)					

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Sl No	Key Areas	Particulars	Data	Marks	Remarks	Evaluation Criteria	Minimum qualifying marks
		Average no. of candidates placed					
		Existence of a full-fledged placement Team (Yes/No)	10			5 Marks for minimum 15 Years (Experience of team members), Additional 1 Mark for each 3 years	5
6	Placement Team	No. of members in the team					
		Average experience (in years) of members of Placement Team					
7	Industry Tie-up	Name of Companies/Organisations/Agencies and no. of candidates placed (copy of agreement is to be produced)	15			8 Marks for minimum 10 Tie-ups, Additional 1 Mark for each 2 tie-ups	8
			100				40

 EoI for Hiring of STPs for Employment through Skill Training and Placement (EST&P)

FORMAT :IX

Training Centre Specifications Check List**A. Physical Infrastructure**

1	Building of the Training Centre	a. Own b. Rent/Lease in the name of organization
2	Space available in the Building	Minimum 2 batches/courses can be conducted at a time
4	Class Rooms (theory)- 2	
5	Computer Lab room	
6	Office Room	
9	Separate Toilets	

B. Basic Facilities

1	Safe Drinking Water	Fixed inside the building
2	Notice Board	At a suitable visible place
3	Light and Fan	In all the rooms
4	First Aid Kit	Kept at suitable place
5	Fire Fighting Equipment	Fixed at suitable place
6	Airy rooms	All the rooms
7	Power back up	Own / on rent
8	Storage	Amirah in office

C. Equipment in Rooms

1	Class Room	Chairs, desks, Trainer's chair, table, writing board, fan light,
2	Computer Lab	1:2 – for non- domain computer literacy sessions 1: 1 – for domain trade sessions Internet, LAN, Typing tutor in all computers
3	Domain trade lab	As per the list available with MES curriculum
4	Trainers	1 trainer for each trade –qualified as per norms 1 trainer for soft skill – qualified as per norms (may be part time) 1 trainer for computer – qualified as per norms

D. Signage and Information Board

1	Training Centre name with SUDA	Flex board fix at a prominent place
2	Student Entitlement sheet	Bilingual
3	Basic Information board	Facilities and courses available in the centre
4	Rooms caption stickers	All rooms
5	Illustrations and designs	With real pictures of centre pasted at different places like class room, open area etc.

E. Training Learning materials

1	Training Centre Time Plan	
2	Daily Lesson / Session Plan	All trades
3	Lesson Delivery Register	All trades
4	Training Kit	As per MES guideline
5	Soft Skills Book	In Odia language
6	Trainees Attendance Register	Regular update with signature
7	Office Computer	Dedicated + internet installed in the office room

Corrigendum - I

(Empanelling Agencies for EST&P under NULM published on 05.07.2016)

Clause Number	Clause published	Corrected and applicable				
1.1 Data Sheet (v)	Earnest Money deposit (EMD)-Rs. 20,000/- (Twenty thousand only) in INR, in shape of refundable Bank Draft in favour of "Additional Director, SUDA drawn in any nationalised Bank payable at Bhubaneswar, Odisha.	Earnest Money deposit (EMD)-Rs. 20,000/- (Twenty thousand only) in INR per ULB, in shape of refundable Bank Draft in favour of "Additional Director, SUDA drawn in any nationalised Bank payable at Bhubaneswar, Odisha.				
1.7 Training Curriculum (bullet point 2)	MES curriculum dated 20.02.2016	MES curriculum dated 09.06.2016 + 30 hours of soft skill training.				
1.12 Training Fee	MES Notification dated 29.02.2016	MES Notification dated 09.06.2016 + 30 hours of soft skill training.				
1.14 Conveyance Cost	To be added	<p>b. Conveyance cost for women & PWDs: Upon successful completion of non-residential training programmes and after certification, all the women candidates as well as PWDs will be reimbursed the cost incurred in travelling to and from the training centre at the following rates:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Training centre within district of domicile</td> <td>Rs. 1000/- per month</td> </tr> <tr> <td>Training centre outside the district of domicile</td> <td>Rs. 1500/- per month</td> </tr> </table>	Training centre within district of domicile	Rs. 1000/- per month	Training centre outside the district of domicile	Rs. 1500/- per month
Training centre within district of domicile	Rs. 1000/- per month					
Training centre outside the district of domicile	Rs. 1500/- per month					
1.14 Payment Terms	1 st instalment: 30 % less aggregate amount of refundable security deposit collected from each trainee.	1 st instalment: 30 % of the total amount				
1.14 Payment Terms	3 rd Instalment : 20 % plus aggregate amount of refundable security deposit collected from each certified trainee	3 rd Instalment : 20 % of the total amount				
1.20 EMD	The Bidder shall submit EMD of Rs.20,000/- per ULB "at the time of signing of MoA"	The Bidder shall submit EMD of Rs. 20,000/- per ULB " along with the Proposal "				

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12/3/16

Corrigendum - II

(Empanelling Agencies for EST&P under NULM published on 05.07.2016)

1.7. Training Curriculum para 2 is replaced with the following paragraph:

The course curriculum will be as per Notification of SDIS, List of MES courses approved by NCVT (9 June 2016) available on <http://ddugky.gov.in>.

Annexure I

1.8. Course Duration para 1 is supplemented by the following paragraph:

The duration of the course will be as per Notification of SDIS, List of MES courses approved by NCVT as on 9 June 2016, column No. 7 (Training Cost category as per Common Norms Notification), preference will be given to the courses mentioned in Category I & II.

Annexure II

1.12. Training Fee is replaced by following rates:

Category I: Rs. 40.40/ hr
Category II: Rs. 34.70/hr
Category III: Rs. 28.90/hr

New Conditions added:

1st Phase - last date for submission of bid: 20th August 2016

2nd Phase- Application received on or after 21st August 2016 will be considered on availability of balance target if any.

Target will be distributed on First Come First Serve basis to eligible STPs.

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23/7/16
Vice Chairman
State Urban Dev. Agency
Bhubaneswar - 14

Handwritten signature
22/7/16
PD-Cum-Secretary
SUDA

**Skill Development Initiative Scheme (SDIS) based on Modular Employable Skills
List of MES Courses approved by NCVT as on 9 June 2016.**

Sl. No.	MES Course Code	Sector / Course	Minimum Educational Qualification & MES Course	Duration of Training (hours)	Training Cost Category as per SDIS	Training Cost Category as per Common Norms Notification	MES mapped to NSQF Level
①	②	③	④	⑤	⑥	⑦	⑧
1	AUR	AUTOMOTIVE REPAIR	Minimum age-14 years				
1	AUR 701	Basic Automotive Servicing 2 wheeler 3 wheeler	5 th	500	A		Level 2
2	AUR702	Basic Automotive Servicing 4 wheeler	5 th	500	A		Level 2
3	AUR703	Driver cum Mechanic	5 th	600	A		Level 2
4	AUR704	Bicycle and Tricycle repair	5 th	500	A		Level 3
5	AUR705	Repair & Overhauling of 2 wheelers & 3 wheeler	5 th + AUR 701	600	A		Level 3
6	AUR706	Repair & Overhauling of Chassis systems (LMV & HMV)	5 th + AUR 702+ driving experience with valid driving License/ AUR 703	600	A		Level 3
7	AUR707	Repairing of Auto Electrical, Electronic and Air Conditioning System	8 th + AUR 702+ driving experience with valid driving License/ AUR 703	600	A		Level 3
8	AUR708	Repair & Overhauling of engine system	5 th + AUR 702+ driving experience with valid driving License/ AUR 703	600	A		Level 3
9	AUR709	Auto Body Repair Denting & Painting	5 th + AUR 702+ driving experience with valid driving License/ AUR 703	600	A		Level 3
10	AUR710	Basic Car Servicing	10 th , 18 yrs. of age	1000	A		Level 3
11	AUR 811	Automotive Service & Repair advance level-1	10 th , 18 yrs. of age + AUR 710	1000	A		Level 3
12	AUR812	Automotive Service & Repair advance level-2	10 th , 18 yrs. of age + AUR 710	1000	A		Level 3
13	AUR813	Automotive Service & Repair advance level-3	10 th , 18 yrs. of age + AUR 710	1000	A		Level 3
14	AUR 714	Driver LMV	Minimum 8 th Std. + 18 yrs. Of age	600	A		NA

15	AUR 815	Driver HMV	Minimum 8th Std. + 18 yrs. Of age+ LMV license for 01 year	600	A	I	NA
2	BAN	BANKING & ACCOUNTING	Minimum age-14 years				
16	BAN101	Accounting	12 th	450	B	III	
17	BAN202	Banking Associate	12 th + BAN101, 18 yrs.	300	B	III	
18	BAN103	Banking Sales Representative	10 th , 16 yrs.	180	B	III	
19	BAN104	Mutual Fund Associate	10 th , 16 yrs.	200	B	III	
20	BAN 705	Business Correspondent	10 th standard and 14 yrs. Of age	450 (350 hrs- Domain & OJT; 100 hrs- Soft skills)	B	III	
3	BEA	BEAUTY CULTURE & HAIR DRESSING	Minimum age-14 years				
21	BEA701	Beauty Therapy and Hair Styling level-1	10 th	500	A	II	Level 2
22	BEA702	Beauty Therapy and Hair Styling level-2	10 th	500	A	II	Level 3
23	BEA703	Integrated Course in Hair, Skin and Ma	8 th	650	A	II	Level 2
24	BEA704	Nail Technology	10 th	240	A	II	Level 3
25	BEA705	Bridal Make-up Artist	8 th	300	A	II	Level 2
26	BEA706	Beauty Advisor	10 th	220	A	II	Level 2
4	SPW	SPA & WELLNESS	Minimum age-14 years				
27	SPW 701	Spa Therapy Level-1	10 th	600	A	II	
28	SPW 702	Spa Therapy Level-2	10 th	480	A	II	
29	SPW 703	Ayurveda Spa Therapist	10 th	500	A	II	
30	SPW 704	Spa Management	Graduation/ class 12 th pass with 5 yrs. Experience In Spa.	750	A	II	
5	CAR	CARPET	Minimum age-14 years				
31	CAR106	Hand tufted Carpet Manufacturing	5 th	240	A	II	
32	CAR214	Entrepreneurship & Export Management	10 th +any one of MES level I course	240	A	II	
6	CHE	CHEMICAL	Minimum age-14 years				
33	CHE101	Safety & General Awareness in Chemical Industry	8 th	90	A	I	
34	CHE202	Process Attendant Chemical Plant	8 th +CHE101	90	A	I	

35	CHE205	Instrument Attendant Chemical Plant	8 th +CHE101	90	A	I	
7	ELE	ELECTRICAL	Minimum age-14 years				
36	ELE701	Electrician Domestic	8th	600	A	I	Level 2
37	ELE702	Electrician Transmission Line	8th & 18 yrs.	800	A	I	Level 2
38	ELE703	Electrical Winder	8th & 14 yrs.	600	A	I	Level 2
8	IEL	INDUSTRIAL ELECTRICAL	Minimum age-14 years				
39	IEL 701	Electrician Industrial	8th & 14 yrs.	700	A	I	Level 3
9	RNE	RENEWABLE ENERGY	Minimum age-14 years				
40	RNE 701	Solar electric System Installer & Service Provider	8th & 18 yrs.	500	A	I	
41	RNE 702	Solar Hot Water system installer (Domestic system upto 2000L)- including servicing	8th & 18 yrs.	500	A	I	
42	RNE 703	Manufacturing Assistant - Solar Hot Water system	7th & 14 yrs.	500	A	I	
43	RNE 704	Assistant Solar PV Technician	Mini. 8th Pass + 18 yrs. Of age	600		I	
44	RNE 805	Solar PV Technician	Mini. 10th Pass + ITI in electrician, electronics mechanic, Fitter, Turner, Machinist, sheet metal or welder	600		I	
10	ELC	ELECTRONICS	Minimum age-14 years				
45	ELC701	Repair & Maintenance of Domestic Electronic Appliances	8 th	520	A	I	Level 3
46	ELC702	Repair & Maintenance of Office Electronic Equipment	8th	520	A	I	Level 3
47	ELC703	Repair & maintenance of Personal electronic devices	8th	520	A	I	Level 3
48	ELC704	Operation & Maintenance of Physiotherapy Equipment	8th + should be able to read & write english	200	A	I	Level 3
49	ELC705	Operation & Maintenance of ECG & ICU Instruments	8th + should be able to read & write english	200	A	I	Level 3
50	ELC706	Operation & Maintenance of X-Ray Machine & Dark room Assistance	8th + should be able to read & write english	240	A	I	Level 3
51	ELC707	Operation and Maintenance of clinical Equipment	8th + should be able to read & write english	200	A	I	Level 3
11	FAB	FABRICATION	Minimum age-14 years				
52	FAB701	Arc and Gas Welder	8 th	700	A	I	Level 3
53	FAB702	TIG Welder	8th + FAB 701	300	A	I	Level 3
54	FAB703	CO2 Welder	8th + FAB 701	300	A	I	Level 3

2/16

55	FAB706	Welder (Repair & Maintenance)	8th		500	A		Level 3
56	FAB708	Pipe Welder (TIG & MMAW)	8th + FAB 701		300	A		Level 3
57	FAB209	Sheet Metal Worker (Panels, Cabins & Ducts)	8th		500	A		Level 3
58	FAB 704	ARC & MIG Welder	8th Passed & 18 yrs. Of age		250	A		
12	GAR	GARMENT MAKING	Minimum age-14 years					
59	GAR501	Hand Embroider	5 th		520	A		Level 2
60	GAR502	Zig-Zag Machine Embroidery	8th		680	A		
61	GAR505	Garment Packer/ Ironer/ Fusing Technician	5 th		360	A		
62	GAR504	Industrial Sewing Machine Technician	8th		360	A		
63	GAR603	Computerized Embroidery Techniques	8th		360	A		
64	GAR503	Apparel Finisher and Checker	8th		360	A		
65	GAR506	Visual Merchandising	8th		680	A		
66	GAR507	Ornamentalist –Bead work for Garments	5 th		520	A		Level 2
67	GAR508	Ornamentalist – Ikkat Designer	5th		520	A		
68	GAR509	Traditional Embroidery	8th		1040	A		Level 3
69	GAR510	Zardosi Work	5th		680	A		Level 2
70	GAR511	Ornamentalist – Hand Work specialist- Applique	5th		520	A		Level 2
71	GAR512	Ornamentalist – Hand Work specialist- Patch Work	5th		520	A		Level 2
72	GAR513	Ornamentalist – Hand Work specialist- Combination of different skills	5th		520	A		
73	GAR901	Advance Apparel Manufacturing	12th		1040	A		
74	GAR804	Apparel Manufacturing Technology - Woven	12th		1040	A		
75	GAR801	Apparel CAD/CAM	10th + GAR 701+ GAR 601		360	A		
76	GAR802	Apparel Product Socialty Trouser,Knits,Jackets,Lounge wear	8th + GAR 502		360	A		
77	GAR803	Apparel quality assurance & compliance	12th		1040	A		
78	GAR902	Apparel manufacturing technology - Knits (Advance)	10th + GAR 702		520	A		

79	GAR805	Apparel pattern making & CAD	12th	1040	A	I
80	GAR806	Textile design technology	12th	1040	A	I
81	GAR807	Apparel production supervision	10th + 01 year exp. In garment making	520	A	I
82	GAR808	Apparel export merchandising	12th + GAR 804 + GAR801	520	A	I
83	GAR701	Apparel pattern making Basic	10th	520	A	I
84	GAR702	Apparel manufacturing technology- knits(foundation)	10th	520	A	I
85	GAR703	Apparel production supervision and quality control	12th	520	A	I
86	GAR704	Textile/ garment testing and quality control	12th	520	A	I
87	GAR 705	Apparel Production Planning & IE	12th + 2 yrs. Exp. As supervisor or graduate/ diploma/certificate in any course of apparel	520	A	I
88	GAR601	Garment Construction Techniques	8th	410	A	I
89	GAR602	Software Application in Pattern making	10th with Knowledge of Pattern Making & computers	360	A	I
90	GAR604	Apparel quality & compliance	12th	520	A	I
91	GAR605	Software application in textile design	10th with skills in sketching & basic computer operation	360	A	I
92	GAR 516	Tailor (Basic Sewing Operator)	5th	270	A	I
93	GAR514	Surface Ornementation Techniques	5th	208	A	I
94	GAR515	Industrial Sewing Machine Operator	5th	360	A	I
95	GAR 517	Shirt, Kurta & Safari Making	8th	1200	A	I
96	GAR 518	Trouser and Pyjama Making	8th	1200	A	I
97	GAR 519	Jacket, Jodhpuri & Sherwani making	8th	1800	A	I
98	GAR 620	Jacket, Jodhpuri & Sherwani making (with drafting & Cutting)	8th & 17 yrs.	600 hrs after completion of basic level of 1800 hrs/ or having tailoring background)	A	I

99	GAR 621	Drafting in fabric & Cutting- shirt, safari and kurta	8th & 17 yrs. Of age	300 hrs after completion of basic level of GAR517/ or having tailoring background)	A	I	
100	GAR622	Drafting & Cutting - Trouser & Pyjama	8th & 17 yrs of age	300 hrs after completion of basic level of GAR518/ or having tailoring background)	A	I	
101	GAR 623	Drafting & Cutting - Jacket & Jodhpuri	8th & 17 yrs.	400 hrs	A	I	
13	FAD	FASHION DESIGN	Minimum age-14 years				
102	FAD703	Assistant Fashion Sales & Showroom Representative	7 th	680	A	II	
103	FAD704	Apparel Ornamentalist Grade I	7 th	400	A	II	
104	FAD705	Batik Printing Specialist	7 th	500	A	II	
105	FAD706	Tie and Dye Specialist	7 th	500	A	II	
106	FAD707	Block Printer	7 th	500	A	II	
107	FAD708	Accessories Designing	7 th	500	A	II	
108	FAD901	Advance fashion design	12th + FAD 801	1040	A	II	
109	FAD801	fashion design technology	12th	1040	A	II	
110	FAD601	Retail Sales Associates	10th	520	A	II	
111	FAD701	Software application in fashion design	10th with skills in sketching & basic computer operation	580	A	II	
112	FAD702	Software application in apparel merchandising	12th with 01 year industry experience or certificate in fashion design/ Garment manufacturing	220	A	II	
113	FAD709	Home Furnishing	8th	680	A	II	

114	FAD710	Merchandising	12th	680	A	II
115	FAD711	Export Documentation and procedure	12th + experience in garment industry	680	A	II
116	FAD712	Machine Ari	8th	680	A	II
117	FAD713	Software Application in Fashion Technology	10th with skills in sketching & basic computer operation	680	A	II
14	GEM	GEM AND JEWELLERY	Minimum age-14 years			
118	GEM101	Gem Cutting Assistant	8 th	180	A	I
119	GEM102	Foundation Course for Jewellery	8 th	120	A	I
120	GEM203	Rubber mould packing, Vulcanizing, Mould Cutting, Course Wax Injection & Tree Casting	8 th +GEM102	90	A	I
121	GEM204	Casting	8 th +GEM102	120	A	I
122	GEM205	Basic Stone Setting	8 th +GEM102	240	A	I
123	GEM306	Advanced Stone Setting	8 th +GEM204	360	A	I
124	GEM307	Pave Stone Setting	8 th +GEM204	240	A	I
125	GEM208	Enameling	8 th +GEM102	240	A	I
126	GEM209	Basic Metal Model Making	8 th +GEM102	240	A	I
127	GEM310	Advanced Metal Model making	8 th +GEM208	360	A	I
128	GEM211	Embossing	10 th +GEM102	360	A	I
129	GEM212	Finishing & Polishing of Jewellery Pieces	8 th +GEM102	120	A	I
130	GEM213	Manual Jewellery Design	10 th +GEM102	120	A	I
131	GEM214	Jewellery CAD design using Rhinoceros	10 th +GEM102	120	A	I
132	GEM315	Jewellery CAD design using Matrix	10 th +GEM213 or GEM214	60	A	I
133	GEM416	Advanced Jewellery CAD design using Matrix	10 th +GEM315	60	A	I
134	GEM117	Diamond Grading(revised)	8 th	270	A	I
135	GEM218	Cut Designing	10 th +GEM117	60	A	I
136	GEM219	Cut Optimization and Analysis	10 th +GEM117	60	A	I
137	GEM220	Jewellery in Organized Retail	10 th +GEM102	175	A	I
138	GEM221	International System of Diamond Grading	8 th + GEM117	210	A	I
139	GEM122	Jewellery Sales Personnel	8 th	320	A	I

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140	GEM223	Assistant Designer	8 th + GEM122	320	A	I	
141	GEM224	Production Assistant	8 th + GEM122	320	A	I	
142	GEM225	Gem Appraisal Assistant	8 th + GEM122	320	A	I	
143	GEM326	Jewellery Designer	8 th + GEM223	320	A	I	
144	GEM327	Production Supervisor	8 th + GEM224	320	A	I	
145	GEM328	Gemologist	8 th + GEM225	320	A	I	
146	GEM129	Quality Control Assistant	8 th	160	A	I	
147	GEM130	Assistant Assorter (Commercially used Gemstones)	8 th	80	A	I	
148	GEM131	Sales Executive (Gems & Jewellery)	8 th & 6 months' work experience	80	A	I	
149	GEM 532	Jewellery Designer	8th	320	A	I	
150	GEM 733	Computer Aided Jewellery Designer	8th + GEM532	320	A	I	
151	GEM 634	Consume Jewellery Maker	8th & 15 years of age	320	A	I	
15	HOS	HOSPITALITY	Minimum age-14 years				
152	HOS701	Cook (General)	5th	520	A	I	
153	HOS 702	Cook (Continental)	5th	520	A	I	
154	HOS703	Cook (Indian Cuisine)	5th	520	A	I	
155	HOS704	Housekeeper	5th	520	A	II	
156	HOS705	Hospitality Assistant	5th	520	A	II	
157	HOS 706	Household Services (General)	5 th +HOS104	520	A	II	
158	HOS 707	Baker	10th pass	520	A	II	
159	HOS 708	Bartender	8th pass	520	A	II	
160	HOS 709	Food & beverages Service	5th	544	A	II	
161	HOS 610	Front office cum receptionist	10th	520	A	II	
16	ICT	INFORMATION AND COMMUNICATION TECHNOLOGY	Minimum age-14 years				

162	ICT701	Accounts Assistant using Tally	10th	500	A	II	
163	ICT702	DTP and Print Publishing Assistant	10 th	500	A	II	
164	ICT703	Computer Hardware Assistant	10th	500	A	II	
165	ICT 704	Computer Network Assistant	10 th	500	A	II	
166	ICT705	BPO- Non Voice	10th	500	A	II	
167	ICT 706	BPO Voice	10th	500	A	II	
168	ICT 707	Web Designing and Publishing Assistant	10th	1000	A	II	
169	ICT708	Animation and Multimedia Assistant	10th	1000	A	II	
170	ICT 709	Media Developer Assistant	10th	500	A	II	
17	KHA	KHADI	Minimum age-14 years				
171	KHA101	Spinning on new model Charkha	5 th	150	A	II	
172	KHA102	Plain Weaving on Frame Loom	5 th	720	A	II	
18	MED	MEDICAL AND NURSING	Minimum age-14 years				
173	MED101	Bedside Assistant	8 th	450	A	I	
174	MED102	Basic of Anatomy & Physiology	10 th	300	A	I	
175	MED 103	Dietician Assistant	8 th	270	A	I	
176	MED104	Inoculator	8 th	300	A	I	
177	MED205	Vaccination Technician	10 th +MED102	200	A	I	
178	MED206	Dresser	10 th +MED102	270	A	I	
179	MED207	Midwifery Assistant	10 th +MED102	200	A	I	
180	MED208	Operation Theatre Technician	10 th +MED102	270	A	I	
181	MED209	Physical Modality Operator	10 th +MED102	300	A	I	
182	MED210	Diathermy Operator	10 th +MED102	300	A	I	
183	MED211	Bio electrical Modality Operator	10 th +MED102	300	A	I	
184	MED212	Chiropractic Operator	10 th +MED102	200	A	I	
185	MED213	Bio mobility Technician	10 th +MED102	300	A	I	
186	MED214	Therapeutic Massage Technician	10 th +MED102	300	A	I	
187	MED315	Therapeutic Laser Technician	10 th +MED213/214	300	A	I	
188	MED316	EMG Technician	10 th +MED213/214	300	A	I	
189	MED217	Occupational Therapy Assistant	10 th +MED102	300	A	I	
190	MED118	Dental Ceramic Assistant	10 th	120	A	I	
191	MED219	Dental Ceramic Technician	10 th +MED118	450	A	I	

192	MED120	Dental Hygiene Assistant	10 th	300	A		
193	MED121	Dental Mechanic	10 th	300	A		
194	MED122	Optician	8 th	120	A		
195	MED123	Optometrist	10 th	170	A		
196	MED124	Pharmacy Assistant	10 th	180	A		
197	MED225	Basic Testing Equipments (Pharmacy)	10 th +MED124	180	A		
198	MED126	Yoga Therapist	10 th	360	A		
199	MED227	Advanced Yoga Therapist	10 th +MED126	360	A		
200	MED128	Naturopathapist- I	10 th	360	A		
201	MED229	Naturopathapist-I I	10 th +MED128	360	A		
202	MED130	External Therapist	10 th	380	A		
203	MED131	Dialysis Assistant	12 th & 18 years of age	450	A		
204	MED132	Medical Record Technician	12 th & 18 years of age + computer basics	450	A		
205	MED133	Health Care Multipurpose Worker	10 th & 18 years of age	450	A		
206	MED134	Nursing Aides	10 th & 14 yrs. of age	400	A		
207	MED135	Infection Control Assistant	10 th & 14 yrs. of age	180	A		
208	MED236	Central Sterile Supply Department (CSSD) Assistant	8 th +MED102 & 18 years of age	180	A		
209	MED237	Laboratory Assistant	10 th +MED102& 18 years of age	450	A		
210	MED238	Dialysis Technician	12 th +MED130	270	A		
211	MED239	Radiology Technician	10 th +MED102	270	A		
212	MED240	Central Sterile Supply Department (CSSD) Technician	10 th +MED102	270	A		
213	MED241	Operation Theatre (OT) Technician	10 th +MED102	270	A		
214	MED242	Laboratory Technician	10 th + MED 237& 18 years of age	450	A		
215	MED143	Assistant Diet Counsellor	12 th	500	A		
216	MED144	Oncology Nursing	Qualified Nurses & 18 yrs	120	A		
19	PLA	PLASTIC PROCESSING	Minimum age-14 years				
217	PLA101	Basic Fitting & Measurement	5 th	120	A		
218	PLA102	Basic Electrical Joints & Fitting	5 th	120	A		
219	PLA203	Plastic Mould assistant for injection moulding	5 th +PLA101	120	A		
220	PLA205	Plastic mould assistant for Extrusion Moulding	5 th +PLA101/102	120	A		

221	PLA601	Injection Moulding Machine Operations (IMMO)	8th		1200	A	I	
222	PLA602	Film Extrusion Machine Operations (FEMO)	8th		800	A	I	
223	PLA603	Pipe & Profile Extrusion Machine Operations (PPEMO)	8th		800	A	I	
224	PLA604	Blow & Roto Moulding Machine Operations (BRMO)	8th		1000	A	I	
225	PLA605	Plastics Recycling Machine Operations (PRMO)	8th		1200	A	I	
226	PLA606	FRP Products Manufacturing Operations (FPMO)	8th		800	A	I	
227	PLA607	Plastic Sacks Machine Operations (PSMO)	8th		800	A	I	
228	PLA608	Plastic pipe fitting & joining	8th		800	A	I	
229	PLA609	PVC pipe threading machine	8th		800	A	I	
230	PLA610	Testing & quality for plastics materials & products (TQC)	10th		800	A	I	
231	PLA611	maintenance of plastics processing machinery (MPPM)	10th		1000	A	I	
232	PLA701	plastics mould manufacturing (PMM)	10th		1200	A	I	
233	PLA702	advanced plastics mould manufacturing (APMM)	10th + PLA701/ITI(tool & Die making)diploma (mechanical)		1200	A	I	
234	PLA703	CNC lathe programming & operation for plastics industries (CNC-L)	10th		1000	A	I	
235	PLA704	CNC milling programming & operation for plastics industries (CNC-M)	10th		1000	A	I	
236	PLA705	plastics product and mould design (PPMD)	10th + PLA701/ITI(tool & Die making)diploma (mechanical)		1200	A	I	
20	PRI	PRINTING	Minimum age-14 years					
237	PRI701	Book Binder	8 th		500	A	II	
238	PRI702	Supervisor Book Binding	10th		500	A	II	
239	PRI703	Printing Operator	8th		1000	A	II	
240	PRI704	Supervisor printing sector (Except Book Binding)	8th + PRI 703		500	A	II	
21	PRO	PROCESS INSTRUMENTATION	Minimum age-14 years					

241	PRO101	Instrumentation Panel fabrication and installation of pipe line	8 th		160	A		I	
242	PRO202	Process instrumentation machinery and equipment mechanic	8 th +PRO101		160	A		I	
243	PRO203	Maintenance of recorders, transmitters and analyzers	8 th +PRO101		160	A		I	
244	PRO 104	Installation, Repair and Maintenance of Pressure Gauge	8 th		80	A		I	
245	PRO 105	Installation, Repair and Maintenance of Temperature measuring instruments	8 th		80	A		I	
246	PRO 106	Installation, Repair and Maintenance of Level measuring instruments	8 th		80	A		I	
247	PRO 107	Installation, Repair and Maintenance of Flow measuring instruments	8 th		80	A		I	
22	MAN	PRODUCTION AND	Minimum age-14 years						
248	MAN 701	Turning	8 th		600	A		I	Level 3
249	MAN 702	CNC Turning	10 th		500	A		I	Level 3
250	MAN 703	Milling	8 th		600	A		I	Level 3
251	MAN 704	CNC Milling	10 th		500	A		I	Level 3
252	MAN 705	Drafting (Mechanical)	10 th & 16 years		500	A		I	
253	MAN 706	Grinding	8 th & 18 yrs.		600	A		I	
254	MAN 707	Die Inspection & Handling	8 th & 16 years		500	A		I	
255	MAN 708	Quality Inspector	8 th & 18 yrs.		500	A		I	
256	MAN 709	Forging and Heat Treatment	8 th & 16 yrs.		600	A		I	
257	MAN 710	CNC Installation and Commissioning	i. 10 th & 16 yrs. + MAN 702/704 (ii.) CTS passed in any of the trade i.e fitter, machinist, Turner, electrician, Instrument mechanic, electronic mechanic with 2 yrs. Industry experience		500	A		I	
258	MAN 711	CNC Machine Tool Maintenance	i. 10 th & 16 yrs. + MAN 702/704 (ii.) CTS passed in any of the trade i.e fitter, machinist, Turner, electrician, Instrument mechanic, electronic mechanic with 2 yrs. Industry experience		600	A		I	

259	MAN 712	Maintenance of Servo drives of CNC Machines	i. 10th & 16 yrs. + MAN 702/704 (ii.) CTS passed in any of the trade i.e fitter, machinist, Turner, electrician, Instrument mechanic, electronic mechanic with 2 yrs. Industry experience	500	A	I	
260	MAN 713	Automotive Manufacturing (Basic)	10th and 18 yrs. Of age	1000	A	I	
261	MAN 814	Automotive Manufacturing -1	10th and 18 yrs. Of age + MAN 713	1000	A	I	
262	MAN 815	Automotive Manufacturing -2	10th and 18 yrs. Of age + MAN 713	1000	A	I	
263	MAN 816	Automotive Manufacturing -3	10th and 18 yrs. Of age + MAN 713	1000	A	I	
264	MAN 717	Operator Centreless Grinding	8th + 18 yrs. Of age	250	A		
23	REF	REFRIGERATION & AIR CONDITIONING	Minimum age-14 years				
265	REF701	Repair and Maintenance of Central Air Conditioning Plant	8th	500	A	I	
266	REF 702	Refrigeration/ Air Conditioning/ventilation Mechanic (electrical Control)	8th + ELE701	500	A	I	
267	REF 703	Repair and Maintenance of Refrigerator	8th	500	A	I	
268	REF 704	Repair & maintenance of Automobile	8th	500	A	I	
269	REF 705	Air Conditioning	8th	500	A		
270	REF 706	Repair & maintenance of Coolers	8th	500	A	I	
270	REF 706	Repair and maintenance of Window and Split A.C	8th	500	A	I	
24	RET	RETAIL	Minimum age-14 years				
271	RET101	Sales Person (Retail)	10 th	180	B	III	
272	RET202	Senior Sales Person (Retail)	10 th +RET101	120	B	III	
273	RET103	Retail Operations	10 th	180	B	III	
275	RET104	Sales Person (Door to Door)	10 th	180	B	III	
25	TOY	TOY MAKING	Minimum age-14 years				
276	TOY101	Pattern & Mould Maker (Soft Toy)	5 th	240	A	I	
277	TOY102	Cutter & Fixer of Toys Parts (Soft Toy)	5 th	180	A	I	
278	TOY103	General Sewing m/c Operator (Soft Toy)	5 th	360	A	I	
279	TOY104	Stuffer & Willowar (Soft Toy)	5 th	150	A	I	

280	TOY105	Finisher & Painter (Soft Toy)	5 th		180	A	I	
281	TOY106	Packer (Soft Toy)	5 th		90	A	I	
282	TOY207	Special Sewing m/c Operator (Soft Toy)	5 th + TOY 103		300	A	I	
26	SWE	INDIAN SWEETS, SNACKS AND FOOD	Minimum age-14 years					
283	SWE101	Attendant-Ethnic Indian Sweets, Snacks & Food	5 th		300	A	I	
284	SWE214	Assistant Craftsman-North Indian Food	5 th +SWE 101		210	A	I	
27	PAI	PAINT	Minimum Age- 14 years					
285	PAI101	Painter Assistant/helper	5 th		90	A	II	
286	PAI202	Wall Painter	5 th + PAI 101		120	A	II	
287	PAI203	Wood Painter	5 th + PAI 101		180	A	II	
288	PAI204	Metal Surface Painter	5 th + PAI 101		150	A	II	
289	PAI205	Spray Painter	5 th + PAI 101		90	A	II	
290	PAI306	Painter(Application, Testing, Handling and Storing)	5 th + Any one of MES level II course		120	A	II	
28	CON	CONSTRUCTION	Minimum Age- 18 years					
291	CON 701	3D ADVANCED Designer Using ProE	10th		500	A	I	
292	CON 702	Assistant Shuttering Carpenter & Scaffolder	5th		300	A	I	
293	CON 703	Assistant Bar Bender & Steel Fixer	5th		500	A	I	
294	CON 704	Assistant Highway Works Supervisor	12th, ITI,GWS, III yr. diploma appeared		500	A		
295	CON 705	Assistant Plumber	5th		500	A	I	
296	CON 707	Assistant Works Supervisor	8th		500	A	I	
297	CON 708	Bar- Bender	5 th		500	A	I	
298	CON 709	Building Carpenter	5th		300	A	I	
299	CON 710	Conventional shuttering carpenter	5th		300	A	I	
300	CON 711	Highway Works Supervisor	Inter pass, ITI, 3 rd year Diploma appeared + CON704		500	A	I	
301	CON 712	Junior Land Surveyor	10th		500	A	I	
302	CON 713	Junior Rural Road Layer	5th		500	A	I	
303	CON 714	Mason	5th		500	A	I	
304	CON 715	Plumber	5th		500	A	I	
305	CON 716	Scaffolder	5th		300	A	I	
306	CON 718	Senior Land Surveyor	10th + CON 712		500	A	I	

307	CON 719	System Shuttering carpenter	5th + CON 702	300	A	I
308	CON 720	Assistant Technician Dry Wall & False Ceiling	5th	500	A	I
309	CON 721	Architecture & Civil 2D Drafting with AUTOCAD	10th	750	A	I
310	CON 722	Architectural Drafting & Basic 3D Design with AUTODESK REVIT	10th + CON 721 or Architectural Draughtmanship or Civil Draughtmanship or Architectural Assistant	500	A	I
311	CON 723	Advanced Architectural Drafting & 3D Design with AUTODESK REVIT	10th and having completed course in CON 722	500	A	I
312	CON 724	3D Visualisation in Architecture	10th + CON 721 or Architectural Draughtmanship or Civil Draughtmanship or Architectural Assistant	500	A	I
313	CON 725	Crane Operator	10th	350	A	I
314	CON 726	Batching Plant Operator	10th	350	A	I
315	CON 727	Rigger	10th	350	A	I
316	CON 728	Quality Inspector- Concrete	passed ITI/ diploma/ degree in Civil Engg.	400	A	I
317	CON 729	Production Supervisors	passed ITI/ diploma/ degree in Civil Engg.	400	A	I
318	CON 730	Block Masonary Work	5th	350	A	I
319	CON 731	Glass Fitter	5th	350	A	I
320	CON 732	Cladder	5th	350	A	I
321	CON 733	JUNIOR HERITAGE MISTRI	Basic literacy of reading, writing and understanding + 18 yrs age	400	A	I
322	CON 734	HERITAGE MISTRI	Completed training on Junior Heritage Mistri with working experience of 3 years on traditional building practices	800	A	I
29	SEC	SECURITY	Minimum age -16 Years			
323	SEC101	Personal Security Guard	8th	150	A	II
324	SEC102	Industrial Security Guard	8th	150	A	II
325	SEC103	Event/Conference Security guard	8th	150	A	II
326	SEC104	Security Guard(General)	8th	150	A	II
327	SEC205	Security Guard(General) & Personal Security Guard	8 th +SEC104/SEC101	90	A	II

328	SEC206	Security Guard(General) & Event/Conference Security Guard	8 th +SEC104/SEC103	90	A	II	
329	SEC207	Security Guard(General) & Industrial Security Guard	8 th +SEC104/SEC102	90	A	II	
330	SEC208	Personal Security Guard & Industrial Security Guard	8 th +SEC101/SEC102	90	A	II	
331	SEC209	Personal Security Guard & Event/Conference Security Guard	8 th +SEC101/SEC103	90	A	II	
332	SEC501	Security Guard	10th & age 18-45 yrs.	300	A	II	
333	SEC701	Security Supervisor(General)	12th or a certified guard under MES with 3 yrs. Experience in Security Guard & age 25-45 yrs.	500	A	II	
334	SEC110	Assistant Security Officer in -charge: Security (General):Industrial Security: Event/conference Security	8 th +SEC101/102/103/104 / having served mini.15 yrs in armed forces	180	A	II	
335	SEC 502	Control Room Operators	10th Pass & 18yrs. Of age	504 hrs. including100 hrs.soft & entrepreneurshi p skills)		II	
336	SEC 503	Baggage Screener Interpretation	10th Pass & 18yrs. Of age + No color Blindness	504 hrs. including100 hrs.soft & entrepreneurshi p skills)		II	
30	WOO	WOOD WORK	Minimum age-14 Years				
337	WOO101	Basic Wood Work	5th	270	A	II	
338	WOO202	Wooden Furniture	5 th +WOO101	270	A	II	
31	MDA	MEDIA	Minimum age-14 Years				
339	MDA101	Digital Camera Photography	8th	90	A	II	
340	MDA102	Videography	8th	90	A	II	
341	MDA103	Mass Communication	10th	180	A	II	
342	MDA104	Digital Audio Recording	10 th	200	A	II	
343	MDA105	Lighting Assistant	10 th	450	A	II	
344	MDA106	Assistant Video Editor	10 th	450	A	II	
32	FPP	FOOD PROCESSING & PRESERVATION	Minimum age-14 Years				

345	FPP 701	Fruits & Vegetables Processing	10th			500	A		
346	FPP 702	Baker & Confectioner	8th			500	A		
347	FPP 703	Agro Based Products	10th			500	A		
348	FPP 704	Pulse Processing and Value Addition	12th Std. with 18 yrs. Of age			650 including 100 hrs. of soft skill	A		Level 3
349	FPP 705	Meat and Meat products	10th			500	A		Level 3
350	FPP 606	Manufacturing of Alcoholic Beverages	bachelor degree in life sciences			350	A		
351	FPP 607	Technology of manufacturing Bakery products	12th			350	A		
352	FPP 608	Processing of sugar and Cocoa Confectionary products	12th			350	A		
353	FPP 609	Processing and preserving Milk & Milk products	8th			315	A		
354	FPP 610	Processing of Fishes and their By-products	8th			314	A		
355	FPP 611	Processing and Value Addition of Plantation Crops	10th Std.			500 hrs. including 100 hrs. of soft skill	A		Level 3
356	FPP 612	Food Beverages Techniques	10th Std & 16 yrs. Of age			650 including 100 hrs. of soft skill	A		Level 3
357	FPP 613	Slaughter house practices and processing of Meat products	5th/8th			273	A		
358	FPP 614	Manufacturing of functional foods and Nutraceuticals	graduate with science stream			361	A		
359	FPP615	Manufacturing of traditional foods and their indigenisation	8th			336	A		
360	FPP 616	Handling and safe storage of food grains	12th			315	A		
361	FPP 617	Processing of Sugarcane and sugar	12th			350	A		
362	FPP 618	Wine Making technology	12th			350	A		
363	FPP 619	Packaging technology of fruits and vegetables	12th			350	A		
364	FPP 620	Brewing Technology	12th			350	A		

365	FPP 621	Food Packaging and Labelling	10th Std.	500 hrs. including 100 hrs. of soft skill	A	I	Level 3
366	FPP 622	Food Safety and Microbial Analysis	Mini. Graduate with science (biology/ medical stream)	320	A	I	
367	FPP 623	Food Supply Chain Management	12th	350	A	I	
368	FPP 624	Skill Development in Sensory Assessment techniques	12th Std. with 17 yrs. Of age	500 hrs. including 100 hrs. of soft skill	A	I	level 3
369	FPP 625	Manufacturing techniques of food processing machineries	ITI/ diploma	630	A	I	
370	FPP 626	Operation & Maintenance of food processing equipments	ITI in relevant field or Diploma in Engg./ Food processing and 18 yrs of age	650 including 100 hrs. of soft skill	A	I	
371	FPP 627	Instrumentation and Automation in Food industry	mini. Graduate with science stream preferably wit maths.	315	A	I	
372	FPP 628	Food Industry Business Management	Mini. Bachelor degree	315	A	I	
373	FPP 629	RTE, RTC and RTS Food products	12th Std. with 17 yrs. Of age	500 hrs. including 100 hrs. of soft skill	A	I	Level 3
374	FPP 630	Performance Evaluation of food processing machinery	Mini. ITI/Diploma	350	A	I	
375	FPP 631	Rice Milling	8th Std. and 14 years.	500 hrs. including 100 hrs. of soft skill	A	I	Level 3
376	FPP 632	Manufacturing of Extruded products	10th Std.	550 hrs. including 100 hrs. of soft skill	A	I	Level 3
377	FPP 633	Processing of Spices & condiments	8th	315	A	I	
378	FPP 634	Oilseeds processing and its By-products Utilisation	10th Std.	650 including 100 hrs. of soft skill	A	I	Level 3

379	FPP 635	Microbial Analysis and Food Safety	10th pass/NTC/NAC in any trade of food processing sector/ hospitality sector	500 hrs. including 100 hrs. of soft skill		Level 3
380	FPP 636	Operation and Management of Cold Storage	10th Std.	500 hrs. including 100 hrs. of soft skill		Level 3
381	FPP 637	Food Industry By- Products and Waste Utilisation	10th Std.	600 hrs. including 100 hrs. of soft skill		Level 3
382	FPP 638	Wheat Milling	10th Std.	650 including 100 hrs. of soft skill		Level 3
33	LEA	LEATHER & SPORTS GOODS	Minimum age-14 Years			
383	LEA101	Leather & Rexene Goods Maker	5th	240		
384	LEA102	Manufacturing Process of Leather	8 th (No formal education is required who are engaged in leather industries)	600		
385	LEA103	Leather Garments Maker	8th	480		
386	LEA104	Leather & Sports Goods Maker	8th	480		
387	LEA105	Leather Goods Maker (Travels)	8th	480		
388	LEA106	Leather Footwear & Sports Shoes Maker	8th	960		
389	LEA207	Pattern & Template Maker (Leather	12 th + Any one of the level-I course(LEA101-	480		
390	LEA208	Pattern & Template Maker (Leather Shoes & Leather Sports Shoes)	12 th + Any one of the level-I course(LEA101-106)	480		
391	LEA209	Leather Goods Salesman	10 th + Any one of the level-I course(LEA101-106)	240		
392	LEA310	Leather Goods Supervisor/Administrator	12 th + Any one of the level-II course(LEA207-209)	200		
393	LEA111	Leather Footwear Machine Operators(Closing)	5 th	240		
394	LEA112	Leather Footwear Machine Operators(Clicking)	5 th	240		
34	AGR	AGRICULTURE	Minimum age-16 Years			
395	AGR101	Basic Tractor Servicing	5 th	150		

396	AGR102	Basic Cultivation of cereal crops	5 th	240	A	I	
397	AGR104	Repair, Maintenance & field operation of tillage equipment	5 th	150	A	I	
398	AGR111	Repair & Maintenance of Spraying &	5 th	150	A	I	
399	AGR129	Landscaping and Floriculture	8 th + 14 yrs. of age	300	A	I	
400	AGR 130	Fruit Cultivation	7 th + 14 yrs of age	300	A	I	
401	AGR131	Seed Production	8 th + 14 yrs.of age	180	A	I	
402	AGR132	Mushroom Cultivation	5 th + 14 yrs.of age	90	A	I	
403	AGR134	Bio Fertilizer	8 th + 14 yrs.of age	120	A	I	
404	AGR135	Medicinal Plant	8 th + 14 yrs.of age	300	A	I	
405	AGR137	Vermiculturing & Vermicomposting	5 th + 14 yrs.of age	90	A	I	
406	AGR138	Preservation of Fruits & Vegetables	5 th + 14 yrs.of age	240	A	I	
407	AGR140	Entrepreneurship Development in Agri Business	Graduate in any discipline & 20 yrs. of age	480	A	I	
408	AGR 601	Tea Plantation Assistant	Mini. 5th Pass + 14 yrs. Of age	400 hrs including 100 hrs of Soft & Entrepreneurship Skills		I	
35	TRV	TRAVEL & TOURISM	Minimum age-16 Years				
409	TRV 601	Ticket Reservation Assistant	10+2	520	B	III	
410	TRV 602	Tour Assistant	10+2	520	B	III	
411	TRV 703	Tour Agent and Travel Operator	10+2	520	B	III	
412	TRV 704	Tour Guide for International Tourist	10+2	520	B	III	
413	TRV 705	Tourism & Travel Executive	10+2	520	B	III	
36	SS	SOFT SKILLS	Minimum age – 14 Years				
414	SS101	Soft Skills for Base Line Staff in Service	5 th	100	B	III	
415	SS102	Spoken English and Communication Skill	7 th	180	B	III	
416	SS203	Soft Skills for Front Line Assistant	8 th + SS101 (rebate of 100 hours)	150	B	III	
417	SS304	Soft Skills for Supervisors	10+2 to Graduate + SS202 (rebate of 150 hours)	180	B	III	
37	COL	COURIER & LOGISTICS	Minimum age – 14 Years				
418	COL101	Loader	5 th	50	B	III	
419	COL102	Courier	8 th	120	B	III	

420	COL103	Driver cum Courier	8 th	180	B	III	
421	COL104	Office Assistant	10 th	240	B	III	
422	COL205	Operation Supervisor/ Executive	10+2 +COL104	240	B	III	
423	COL306	Marketing/Channel (Vendor/Franchise)/ Sales Executive	Graduate + COL205/COL104	240	B	III	
424	COL107	Forklift Operator	Min. 10th class with LMV Driving Licence	160		III	
425	COL108	Glass handling and Packing operator	8th +Above 17 Years not more than 40 year of	160	B	III	
426	COL109	warehousing operator	6th +Above 17 Years not more than 40 year of age	160	B	III	
427	COL110	Despatch operator	6th +Above 17 Years not more than 40 year of age	160	B	III	
428	COL511	Junior Clerk	12th class pass 7 age 18 years and above	300	B	III	
429	COL712	Senior Clerk	Graduate or 12th pass with minimum Experience of 3 years of relevant industry or Completion of Level-1 (Junior Clerk Course) & age 18 years and above.	400	B	III	
430	COL813	Supervisor	Graduate or 12th pass with minimum Experience of 3 years of relevant industry or Completion of Level-2 (Senior Clerk) & age 18 years and above.	400	B	III	
38	INS	INSURANCE	Minimum age – 14 Years				
431	INS101	Insurance Sales Advisor	10 th	150	B	III	
432	INS202	Senior Sales Person (Non life Insurance)	10th +INS101	250	B	III	
433	INS203	Senior Sales Person (life Insurance)	10 th +INS101	250	B	III	
434	INS104	Insurance Sales Associate	Graduation or Equivalent, 21 yrs.	480	B	III	
435	INS 501	Sales Advisor - Life Insurance	Mini. 10th Std.	400 (300 + 100 hrs.soft & entrepreneurship skills)		III	
436	INS 701	Supervisor of Sales Advisor- Life Insurance	12 std.	400 (300 + 100 hrs.soft & entrepreneurship skills)		III	

437	INS 502	Tele Caller - Life Insurance	mini. 10th Std.	400 (300 + 100 hrs.soft & entrepreneurship skills)		III	
39	JUT	JUTE SECTOR	Minimum age – 18 Years				
439	JUT101	Mazdoor	5 th	160	B	I	
440	JUT103	Jute spreader/ softener (feeder/ receiver/ Pliers)	5 th	160	B	I	
441	JUT104	Breaker/ teaser card feeder	5 th	160	B	I	
442	JUT107	Jute Drawing Operator	5 th	160	B	I	
40	JTD	JUTE DIVERSIFIED PRODUCTS SECTOR	Minimum age – 14 Years				
443	JTD101	Jute braided Product Maker	5 th	160	B	I	
444	JTD205	Designer cum Maker of Fabric Bags	5 th +JTD101	160	B	I	
445	JTD206	Designer cum Maker Decorative items	5 th +JTD101	160	B	I	
41	FRS	FIRE AND SAFETY ENGINEERING	Minimum age -18 Years				
446	FRS101	Assistant Fire Operator	10 th	300	B	III	
447	FRS202	Fire and Rescue Operator	10 th +FRS101	300	B	III	
42	BSC	BUSINESS & COMMERCE	Minimum age – 18 Years				
448	BSC 101	Small Office/ Home Office Coordinator	Graduation or Equivalent	480	B	III	
449	BSC 102	Junior Marketing Associate	Graduation or Equivalent	480	B	III	
450	BSC 103	Junior Human Resource Associate	Graduation or Equivalent	480	B	III	
451	BSC 104	Junior Finance associate	Graduation or Equivalent	480	B	III	
452	BSC 205	Small Office/ Home Office entrepreneur	Graduation or Equivalent + BSC 101	480	B	III	
453	BSC 206	Marketing Associate	Graduation or Equivalent + BSC 102	480	B	III	
454	BSC 207	Human Resource Associate	Graduation or Equivalent + BSC 103	480	B	III	
455	BSC 208	Finance associate	Graduation or Equivalent + BSC 104	480	B	III	
43	MAM	MATERIAL MANAGEMENT	Minimum age – 18 Years				
456	MAM 101	Store Attendant	8 th	180	B	III	
457	MAM 102	Material handling	8 th	160	B	III	
458	MAM 103	Finish Goods Keeper	10 th	160	B	III	

459	MAM 104	Assistant Storekeeper	12 th	300	B	III	
460	MAM 205	Storekeeper	12 th +MAM 104	300	B	III	
461	MAM 506	International Trade Associate	10+2	400 hrs including 100 hrs. of soft skills		III	
462	MAM 507	Logistic Management Associate	10 + 2	400 hrs including 100 hrs. of soft skills		III	
463	MAM 508	Material Management Associate	10 + 2	400 hrs including 100 hrs. of soft skills		III	
464	MAM 509	Public Procurement Associate	10 + 2	400 hrs including 100 hrs. of soft skills		III	
465	MAM 510	Purchase Management Associate	10 + 2	400 hrs including 100 hrs. of soft skills		III	
466	MAM 511	Store Management Associate	10 + 2	400 hrs including 100 hrs. of soft skills		III	
467	MAM 512	Supply Management Associate	10 + 2	400 hrs including 100 hrs. of soft skills		III	
468	MAM 513	Contract Management Associate	10 + 2	400 hrs including 100 hrs. of soft skills		III	
44	PAP	HANDMADE PAPER & PAPER PRODUCTS	Minimum age – 14 Years				
469	PAP101	Manufacturing of Envelopes	5 th	80	B	II	
470	PAP102	Manufacturing of Donnas and Plates	5 th	120	B	II	
471	PAP105	Rag Chopper	5 th	60	B	II	

472	PAP106	Pulp Beater	5 th		60	B	II	
473	PAP107	Agitator –Pulp QC	5 th		60	B	II	
474	PAP114	Paper Cutter	5 th		75	B	II	
45	SPG	TEXTILE –COTTON SPINNING	Minimum age-14 years					
475	SPG701	Draw Frame Tenter	7 th		500	B	I	Level 3
476	SPG 702	Silver Lap & ribbon Tenter	7 th		500	B	I	Level 3
477	SPG 703	Speed Frame Doffer & Cleaner	5 th		500	B	I	
478	SPG 704	Ring Frame machine operator	7 th		500	B	I	Level 2
479	SPG 705	Open end Machine Tenter	7 th		500	B	I	Level 2
480	SPG 706	Card Tenter-High Speed/ Super high speed cards	7 th		500	B	I	Level 3
481	SPG 707	Speed Frame Machine Operator	7 th		500	B	I	Level 2
46	WDG	TEXTILES – WINDING	Minimum age-14 years					
482	WDG 701	Winder – Automatic Winding machine	7 th		500	B		Level 3
483	WDG 702	Yarn Packer – Carton packing	7 th		400	B	I	Level 2
484	WDG 703	Fitter – Manual Winding	7 th		600	B		Level 3
485	WDG704	Fitter – Automatic Winding	7 th		600	B	I	Level 3
486	WPN	TEXTILES – WEAVING PREPARATION	Minimum age-14 years					
487	WPN 705	Warper- Sectional Warping	7 th		400	B	I	Level 2
488	WPN 706	Warper- Beam Warping- Super High Speed	7 th		400	B	I	Level 2
489	WPN 707	Front Attendant- Multi Cylinder Sizing	7 th		500	B	I	Level 2
48	WVG	TEXTILES – WEAVING	Minimum age-14 years					
490	WVG 708	Warp Dresser for Typing Machine	5 th		500	B	I	
491	WVG 709	Weaver – 4 looms- Plain Power loom	7 th		500	B	I	Level 3
492	WVG 710	Weaver – Auto loom	7 th		500	B	I	Level 3
493	WVG 711	Weaver – Dobby loom	7 th		500	B	I	Level 3
494	WVG 712	Weaver – Shuttleless Rapier Looms	9 th		500	B	I	Level 3
495	WVG 713	Weaver – Shuttleless Gripper/ Projectile looms	9 th		500	B	I	Level 3
496	WVG714	Weaver – Shuttleless Air Jet looms	9 th		500	B	I	Level 3
497	WVG 715	Weaver – Shuttleless water jet looms	9 th		500	B	I	Level 3

498	WVG 716	Loom Fitter	7 th	500	B	I	Level 3
49	TCP	TEXTILES – CHEMICAL PROCESSING	Minimum age-14 years				
499	TCP 701	Effluent Water Treatment plant operator	7 th	400	B	I	Level 3
500	TCP 702	Hot air dryer operator	7 th	500	B	I	Level 2
501	TCP 703	Batching Machine Operator	5 th	300	B	I	
502	TCP 704	Soaper machine operator	7 th	300	B	I	
503	TCP 705	Desizing Machine Operator	7 th	300	B	I	
504	TCP 706	Fabric singeing machine Operator	7 th	400	B	I	
505	TCP 707	Fabric Mercerising machine operator	7 th	400	B	I	
506	TCP 708	Jigger Machine Operator	7 th	300	B	I	
507	TCP 709	HT-HP Cheese dyeing of Yarns-machine operator	7 th	400	B	I	
508	TCP 710	Pre- shrinking machine operator- Zero-zero finishing or Felt Calendar	7 th	300	B	I	
509	TCP 711	Stenter Fionishing machine operator- Cylinder dryer	7 th	300	B	I	
510	TCP 712	Inspection Operator/ piece checker (near Bailing)	7 th	400	B	I	
511	TCP 713	Continuous Bleaching Plant-Machine Operator	7 th	400	B	I	
50	TQC	TEXTILES – QUALITY CONTROL	Minimum age-14 years				
512	TQC 701	Inspector – Fabric – Visual inspection for Quality	7 th	600	B	I	
51	KNT	TEXTILES – KNITTING	Minimum age-14 years				
513	KNT 701	Hand knitter – Flat Knitting	5 th	400	B	I	
514	KNT 702	Knitter – Flat Knitting Machine	7 th	600	B	I	
52	HDP	TEXTILES – HDPE/PP	Minimum age-14 years				
515	HDP 703	Slit Tape Extruder Operator	7 th	300	B	I	
516	HDP 704	Heavy Duty Tailor	7 th	300	B	I	
517	HDP 705	Quality Inspector	9 th	400	B	I	
53	SER	SERICULTURE	Minimum age-14 years				
518	SER101	Mulberry sampling producer	5 th	200	B	III	
519	SER106	Silk Handicrafts Maker	5 th	150	B	III	

520	SER109	Silk Garland Maker	5 th	150	B	III
521	SER119	Bamboo Appliances Maker for Silkworm rearing	5 th	200	B	III
54	APC	APICULTURE	Minimum age-14 years			
522	APC101	Basic Bee keeping Assistant	5 th	200	B	III
55	MRN	MARINE ENGINEERING	Minimum age-14 years			
523	MRN101	Basic Marine Mechanic	8 th	120	A	I
524	MRN202	Marine Engine Mechanic	8 th + MRN 101	240	A	I
525	MRN203	Valve Mechanic	8 th + MRN 101	120	A	I
526	MRN204	Pump & Pumping System Mechanic	8 th + MRN 101	120	A	I
527	MRN205	Ship Air Conditioning System Mechanic	8 th + MRN 101	120	A	I
528	MRN206	Duck Machineries Mechanic	8 th + MRN 101	120	A	I
529	MRN207	Propeller & Shaft mechanic	8 th + MRN 101	120	A	I
56	BMB	BAMBOO FABRICATION	Minimum age-14 years			
530	BMB 701	Primary Bamboo Processing	8 th	500	B	I
531	BMB 702	Mechanic for Bamboo machinaries	8 th	500	B	I
532	BMB 703	Secondary processing of Bamboo	8 th	500	B	I
533	BMB 704	Bamboo Construction	8 th	500	B	I
534	BMB 705	Bamboo Handicraft	8 th	500	B	I
535	BMB 706	Mat Weaving	8 th	500	B	I
536	BMB 707	Bamboo Furniture Making	8 th	500	B	I
57	FFP	FRAGRANCE, FLAVOUR & PERFUME	Minimum age-14 years			
537	FFP101	Perfume Blender	5 th	240	A	I
538	FFP102	Perfumer	5 th	240	A	I
539	FFP103	Perfume Tester	5 th	300	A	I
540	FFP104	Distillation Unit Operator	5 th	240	A	I
541	FFP105	Fractional Distillation Operator	5 th	240	A	I
542	FFP106	Solvent Extraction Operator	5 th	240	A	I
543	FFP107	Aroma Chemical Assistant	5 th	240	A	I
544	FFP208	Processing Assistant	5 th +any of the FFP105/106/107	300	A	I
58	EMS	ELECTRO-MECHANICAL	Minimum age-16 years			
545	EMS101	Junior Assistant – Elevator Installation	8 th	150	A	I

546	EMS202	Assistant Elevator Installer	8 th + EMS101	400	A	I
547	EMS303	Elevator Installer	8 th + EMS202	450	A	I
59	JEW	HOME DÉCOR – ART JEWELLERY	Minimum age- 14 yrs.			
548	JEW101	Imitation Jewellery Kit Maker	5 th	80	A	III
549	JEW102	Kundan Jewellery Maker	5 th	240	A	III
550	JEW103	Kundan Jewellery Set maker	5 th	280	A	III
551	JEW104	Temple Jewellery Set Maker	5 th	320	A	III
552	JEW105	Bridal Jewellery Set maker	5 th	320	A	III
553	JEW106	Guajarati Jewellery Set maker	5 th	380	A	III
60	SPC	SHIP CONSTRUCTION	Minimum age- 14 yrs.			
554	SPC101	Junior Shipwright Assistant	8 th Std. and above 14 years.	600	A	I
555	SPC202	Junior Shipwright	8 th + SPC101	600	A	I
556	SPC303	Assistant Shipwright	8 th + SPC202	720	A	I
557	SPC404	Shipwright	8 th + SPC303	600	A	I
61	TLC	TELECOM	Minimum age- 18 yrs.			
558	TLC101	Telecom DTH Installation Technician	10 th std.	144	A	II
62	AHC	ALLIED HEALTH CARE	Minimum age- 14 yrs.			
559	AHC101	General Duty Attendant (GDA)	8 th	240	B	III
560	AHC202	General duty Attendant (GDA) – Supervisor	8 th + AHC101	240	B	III
561	AHC103	Geriatric Assistant	8 th	240	B	III
562	AHC104	Domestic Assistant – Elderly Care	8 th	240	B	III
63	CEQ	CONSTRUCTION EQUIPMENT	Minimum age - 16 years			
563	CEQ101	Maintenance Mechanic Mining & Road Equipment	10th	500	A	I
564	CEQ102	Maintenance & Repairs of Backhoe Loader and front end Loader/Wheel	10th + LMV Licence & 18 yrs	250	A	I
565	CEQ103	Wheel Tractor Backhoe Loader Machine Operator	10th + LMV Licence & 18 yrs	250	A	I
566	CEQ104	Excavator Operator	10th + LMV Licence & 18 yrs	200	A	I

64	FMG	FAST MOVING CONSUMER GOODS (FMCG)	Minimum age - 18 yrs.				
567	FMG101	FMCG Sales Representative	12th	200	B	II	
65	CSK	COUNSELLING SKILL	Minimum age - 16yrs.				
568	CSK101	Assistant Counselor	10th	200	B	III	
569	CSK202	Positive Health & Well Being Counselor	10th + CSK101	200	B	III	
570	CSK203	Child & Adolescent Counselor	10th + CSK101	100	B	III	
571	CSK204	Family & Marriage Counselor	10th + CSK101	100	B	III	
572	CSK205	Career & Guidance Counselor	10th + CSK101	100	B	III	
573	CSK206	HIV & AIDS Counselor	10th + CSK101	100	B	III	
574	CSK207	Tele Counselor	10th + CSK101	100	B	III	
575	CSK208	Trauma & Disaster Management	10th + CSK101	100	B	III	
576	CSK209	Corporate Counsellor	10th + CSK101	100	B	III	
66	SPI	SPONGE IRON	Minimum age - 16 years				
577	SPI 101	Assistant Process Operator	8th	400	A	I	
578	SPI 102	Assistant Quality Controller	10th	400	A	I	
579	SPI 103	Assistant Power Plant Operator	8th	400	A	I	
67		MATERIAL HANDLING	Minimum age - 18 years				
580	MHE101	Overhead Crune Operator	8th & 18 yrs	150	A	I	
581	MHE102	Pick & Carry Crane operator	10th + LMV Licence & 18 yrs.	150	A	I	
582	MHE203	Truck Mounted/Crawler/Rough Terrain Crane Operator	10th + HMV Licence + MHE102 & 18 yrs.	150	A	I	
68		NUTRITION & HEALTH EDUCATION	Minimum age - 18 years				
583	NHE601	Certificate in Child Care & food	Minimum 12th Std.	450	B	III	
584	NHE602	Certificate in Community Nutrition & Health Education	Science Graduates or its equivalent/ 12th Biology Stream	450	B	III	
585	NHE603	Certificate course in Diet and Wellness Counseling	Science Graduates (Biology Bankground either clas 12th or Biology Graduation) or	750	B	III	
586	NHE604	Advanced Fitness Training Course (certificate 1)	Minimum 12th Std.	453	B	III	
69		GLASSWARE	Minimum age - 15 years				

587	GLW 101	Kiln Formed Glass	Functionally literate. Should not be colour blind. Drawing skills and an aptitude for design would be desirable.	120				
588	GLW 102	Design with Glass	Functionally literate. Should not be colour blind. Drawing skills and an aptitude for design would be desirable.	60				
589	GLW 103	Glass Batch Maker	6 th	60				
590	GLW 104	Glass Ball Maker	8 th	96				
591	GLW 205	Glass Cutting & Polishing	12 std. or 8 th pass +GLW103 or GLW104	64				
592	GLW206	Glass Painting	12 std. or 8 th pass +GLW103 or GLW104	40				
593	GLW207	Glass Toy Making	12 th std.& 17 yrs. of age	480				
594	GLW308	Sand Blasting of Glass	12 std. or 8 th pass +GLW103 or GLW104.& 17 yrs. of age	64				
595	GLW309	Annealing Oven/ Lehr Operator	12 std. or 8 th pass +GLW103 or GLW104.& 17 yrs. of age	64				
596	GLW310	Glass Furnance Operator	12 std. or 8 th pass +GLW103 or GLW104.& 17 yrs. of age	192				
597	GLW211	Kiln Formed glass-II	Functionally literate. Should not be colour blind. Drawing skills and an aptitude for design would be desirable.+ should have completed Level I course (GLW 101)	120				

598	GLW312	Kiln Formed glass-III	Functionally literate. Should not be colour blind. Drawing skills and an aptitude for design would be desirable.+ should have completed Level II course (GLW 211)	120				
599	GLW213	Design (Development)with Glass (Advance Craftsman)	: Functionally literate in local language .Should not be colour blind+ Completion of Level I Design with Glass (GLW 102),	80				
600	GLW114	Design Applications With Glass Bangles.	Functionally literate. Should not be colour blind. Drawing skills and an aptitude for design would be desirable.	120				
601	GLW115	Flamework Technique of glass	Literacy skills sufficient to read and write healthy from both eyes and hands, colour differentiation.	180				
602	GLW116	Comprehensive Cold Work Technique	Literacy skills sufficient to read and write healthy from both eyes and hands, colour differentiation.	180				
70	RWH	RAIN WATER HARVESTING	Minimum age-18 years					
603	RWH101	Assistant Rain Water Harvester	7 th	200				
604	RWH202	Rain Water Harvester	7 th + RWH101	200				
605	SES 101	SOFT & ENTREPRENEURSHIP SKILL Soft and Entrepreneurship Skill The TBN for this course has not to be issued separately)	Module on Soft & Entrepreneurship Skills is compulsory for all MES modules having duration of 300 hours or more than .	100			NA	
606	ICT 710	Flexi-Mou Course EComm Induction Training (Flipkart)						

Newly Designed Apprenticeship Courses under SDI scheme

607	ELE 101	Basic Electrician Module-1	Passed 10th Class with Science and Mathematics under 10+2 system of its equivalent	520	A	NA	
608	ELE 202	Basic Electrician Module-2	Passed 10th Class with Science and Mathematics under 10+2 system of its equivalent + completion of Block – I of apprenticeship training under Electrician Trade.	520	A	NA	
609	ELC 101	Basic Electronic Mechanic Module-1	Passed 10th Class under 10+2 system of Education or its equivalent	520	A	NA	
610	ELC 202	Basic Electronic Mechanic Module-2	Passed 10th Class under 10+2 system of Education or its equivalent + completion of Block – I of apprenticeship training under Electronics Mechanic Trade.	520	A	NA	
611	MAN 101	Basic Fitting Module-1	Passed 10th Class with Science and Mathematics under 10+2 system of Education or its equivalent	520	A	NA	
612	MAN 202	Basic Fitting Module-2	Passed 10th Class with Science and Mathematics under 10+2 system of its equivalent + completion of apprenticeship training under Fitter Trade.	520	A	NA	
613	AUR 101	Basic Mechanic Motor Vehicle (MMV) Module-1	Passed 10th Class with Science and Mathematics under 10+2 system of its equivalent	520	A	NA	

614	AUR 202	Basic Mechanic Motor Vehicle (MMV) Mod	Passed 10th Class with Science and Mathematics under 10+2 system of Education or its equivalent + completion of Block – I of apprenticeship training under MMV Trade.	520	A	NA	
615	MAN 103	Basic Turner Module-1	Passed 10th Class with Science and Mathematics under 10+2 system of Education or its equivalent	520	A	NA	
616	MAN 204	Basic Turner Module-2	Passed 10th Class with Science and Mathematics under 10+2 system of Education or its equivalent + completion of Block – I of apprenticeship training under Turner Trade.	520	A	NA	
617	FPP 101	Basic Food Processig Module-1	(i) Passed 08th Class with under 10+2 system of Education or its equivalent (ii) At least 16 years of age on the day of commencing the apprenticeship.	520	A	NA	
618	FPP 202	Basic Food Processig Module-2	Passed 10th Class under 10+2 system of Education or its equivalent + completion of Block – I of apprenticeship training under Food Production General Trade.	520	A	NA	
<p>NOTE: Subject "Employability Skills" would remain as mandatory common subject as currently being followed under ATS scheme and topics on 'Soft and Entrepreneurships Skills' have been covered there.</p>							
<p>Flexi- MOU Courses for JN TATA Steel</p>							
619	MED 601	Central Sterile Supply Unit (CSSU) Technician	Passed 12 th Class/Intermediate with Science+ 17 Years of age	600 + 100 hrs.		NA	
620	MED 602	Dental Hygiene Assistant	Passed 12 th Class/Intermediate with Science+ 17 years of age	625+100hrs.		NA	

621	MED 603	Operation Theatre Technician	Passed 12 th Class/Intermediate with Science+ 17 years of age	600 + 100 hrs.	NA	
622	MED 604	Dialysis Services Assistant	Passed 12 th Class/Intermediate with Science+ 17 years of age	600 + 100 hrs.	NA	
623	MED 605	Pathology Lab Assistant	Passed 12 th Class/Intermediate with Science+ 17 years of age	700 + 100 hrs.	NA	
624	MED 606	Radiography and Imaging Technician	Passed 12 th Class/Intermediate with Science+ 17 years of age	570 + 100 hrs.	NA	
Flexi- MoU Courses for TRIDENT GROUP						
625	FLE	Front Line Entrepreneur	3 years Diploma in any discipline or Graduation in any discipline	900 +100 hrs	NA	Level 5
626	HTEX	LH Operator	10th Pass/ITI	700+100 hrs	NA	Level 5
627	HTEX	Technocrate CCCH	3 years Diploma in Electronics/Electrical/Mechanical/Mechatronics	1000 +100 hrs	NA	Level 5
628	TTC	TERRY TOWEL Checker	10th Pass/ITI	400 + 100 hrs	NA	Level 4
629	TTC	TERRY TOWEL Stitcher	10th Pass/ITI	500 + 100 hrs	NA	Level 4

Category A	Rs.30/- per hour per trainee. This rate will be increased by Rs.2.50 per trainee at the start of every financial year
Category B	Rs.25/- per hour per trainee. This rate will be increased by Rs.2.50 per trainee at the start of every financial year
	10% additional expenditure per hour per trainee allowed for modules run in North-Eastern States including Sikkim, Left Wing Extremist affected districts, Jammu and Kashmir, Special Category States of Himachal Pradesh & Uttarakhand, Andaman and Nicobar Islands and Lakshadweep.

